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## TERMS AND CONDITIONS OF MEMBERSHIP

All members must:

- Abide by the Principles of the u3a movement
- Always act in the best interests of the u3a and never do anything to bring the u3a into disrepute.
- Abide by the terms and conditions of the constitution.
- Treat fellow members with respect and courtesy at all times.
- Comply with and support the decisions of the elected committee.
- Advise the committee of any change in your personal details, including your email address
- **Abide by the Member Code of Conduct**

To reduce costs, the committee will communicate with you via email where possible.

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## GIFT AID DECLARATION

If you pay tax and are willing for Woodstock and District u3a (HMRC reference number XT3290) to reclaim the tax

on your subscription please sign the following declaration.

*I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year.*

*I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008. Please treat as Gift Aid donations all qualifying gifts of money made*

Signature 1.....Date:

Signature 2..... Date:

Delete signature 2 if not applicable

**It is important that you inform Woodstock and District u3a Treasurer if you:**

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-

Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

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## PHOTO

If you are returning this by email, then if you attach a "head and shoulders" photo we can use that for your Membership Card. If you're using a paper copy, then you

could put a picture in or we can take your photo at a meeting and use that.

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## PRIVACY STATEMENT

Woodstock and District u3a processes member information so that we can keep you informed about events, groups and activities as part of your membership. Woodstock and District u3a's lawful basis for collecting this information is a contract. In processing your information Woodstock and District u3a will:

- Store it securely
- Use it to communicate with you as a u3a member.
- Share your information with group leaders/convenors for those groups that you are a member of.
- **Send you general information about the Third Age Trust (the national organisation to which all u3as are affiliated).**

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## GROUPS & EVENTS

We have a number of groups which we hope will interest you and you'll be able to join. Information about these, and our events are on our website: <https://u3asites.org.uk/woodstock/welcome>

\*You can change this at any time by contacting the Membership Secretary



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**We look forward to welcoming you to our meetings & groups.**

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