

Witham and District (Essex) U3A
 Minutes of the Annual General Meeting
 22 November 2018

Present: Terry Slater (Chair), Judith Biddle (Vice chair), Vi Turner (Treasurer), Anne Charles (Secretary), and 100 other members.

1	<p>Chair's opening remarks: The Chair Terry Slater, thanked everyone for attending and remarked how quickly his three year tenure had passed but it was now time to hand over to a new chair person.</p>
2	<p>Apologies for absence: Christopher and Anne Copper, John Whittle, Linda and Colin Bateman, Janet and Bill Dowding, Christina and Alan Gregory, Terrie Stevens, Susan Ager, Gill Hayward, Pat Hale, Audrey Jeffs, Maureen McSweeney Cathy Eldridge, Cynthia Chignall.</p>
3	<p>To Approve the Minutes of the 2017 Annual General Meeting: Ken Messan proposed and Anne Slater seconded the proposal that the meeting accept the minutes of the AGM of 2017. There were no objections.</p>
4	<p>To receive and approve the Chair's report:</p> <p>i) The Chair reported on the years activity. The Chair's report is attached with the minutes. The key points include</p> <ul style="list-style-type: none"> • Over the past three years membership has increased by 26% from 271 to 342 members. • There are currently 33 activity groups. • There has been increased attendance at monthly meetings. • A healthy bank balance allows us to reduce the membership fee to £10.00 annually. <p>The Chair thanked all the committee members for their work throughout the year, all the group leaders and also Ian weatherly who manages the sound system and projector at the monthly meetings and the Meeters and Greeters Mandy and Sue.</p> <p>ii) The Chairs report was approved with no dissention. The proposal to reduce the annual membership fee to £10.00 was approved unanimously.</p>
5.	<p>To receive and approve the examined Accounts for the 12 months ending 30 September 2018</p> <p>i) The Treasurer reported that the financial software had been changed and this had made accounting clearer. The balance at year end is £10,234.84. The accountants, Lambert and Chapman have checked and approved the accounts. In response to a question, the Treasurer advised the meeting that Witham and District (Essex) U3A have been billed £250.00 plus VAT by the accountants. Miall James proposed that the meeting accept the</p>

	Accounts, Dennis McKeogh Seconded the motion. The meeting agreed unanimously and the Chair signed off the report.
6.	To Approve the appointment of an Examiner of the Accounts of 2018/18: The Chair proposed and Alison Weatherly seconded the motion to retain Lambert and Chapman for the forthcoming year. The meeting agreed unanimously.
7.	To appoint the Committee: The meeting considered and agreed the following appointments to the committee. Chair – Judith Biddle proposed by Anne Slater and seconded by Terry Slater. Agreed unanimously Member Secretary – Anne Slater proposed by Ray Hardisty and seconded by Miall James. Agreed unanimously Events representative – Janis Bigwood; proposed by Carol West and seconded by Linda Bateman. Agreed unanimously Web Site Manager – Alan Stevens proposed by Brenda Allen and seconded by Pam Relf. Agreed Unanimously. There were no nominations for the positions of Deputy Chair or Programme Secretary. The Chair notified the meeting of the intention to seek deputies to the committee in order to encourage and support potential future committee members.
8.	Any Other Business: a) Chair advised the meeting that new membership forms for 2019 would be sent out in December by email and post for those not on email. The new membership cards will not be sent out until February. Those members wishing to receive their new cards and the Directory by post must include an SAE and A5 size envelope with their application. b) The meeting was directed to the display by Knit and Natter group of scenes for the tops of post boxes around Witham. This was being done in conjunction with Farleigh Hospice to raise funds for the hospice. c) Ray Clarke from Essex Radio would be a welcome replacement for the advertised entertainment which had cancelled at short notice. d) The refreshment rota for monthly meetings was working well but volunteers needed for upcoming meetings. e) Tickets for the Christmas party were now sold out.

Signed as a true recordChair

Dated