

**WITHAM & DISTRICT (Essex)  
U3A**

**ANNUAL GENERAL MEETING  
to be held at Spring Lodge, Powers Hall End, Witham CM8 2HE**

**at 2.00pm on 28th Nov 2019**

**AGENDA**

1. Chair's opening remarks
2. Apologies for Absence
3. To approve the Minutes of the Annual General Meeting held on 22 November 2018
4. To receive and approve the Chairman's Report
5. To receive and approve the examined Accounts for the 12 months ending 30 September 2019
6. To approve the appointment of an Examiner for the Accounts of 2019/20
7. To appoint the Committee.

Nominations received:

Vice Chair

Proposed

Seconded

Member Secretary

Proposed by

Seconded by:

Groups Co-ordinator

Proposed by

Seconded by

Publicity Officer

Proposed by

Seconded by

Programme Secretary

Proposed by

Seconded by

8. Motions for consideration

i) Motion proposed by Judith Biddle; seconded by Anne Charles – With reference to environmental considerations, Witham and District (Essex) U3A discontinues to supply paper cups at the monthly meetings. Members who wish to enjoy refreshments prior to the meetings are invited to bring their own cups.

9. Any Other Business

**Refreshments will be served prior to the AGM. The AGM will be followed by a speaker.**

*Anne Charles Sec.*