



Annual General Meeting 2024. Agenda

Further to the notice previously sent to all members, I am pleased to submit the following Agenda for the meeting on Tuesday the **14th May** next, at the Abbey Fields Centre, Back Lane, Winchcombe at 2pm.

All members are reminded that they should bring their **membership cards**, or suitable **identification**, to verify their membership at this meeting, and to take part in any votes that may be required at the meeting.

The meeting will consider:

1. Apologies for absence.
2. Approval of the Minutes for the 2023 AGM.
3. Chairman's report (to be circulated on or before 7th May)
4. Treasurer's Report together with details of the annual income, annual expenditure, year-end balance and details of assets and liabilities. (to be circulated on or before 7th May)
5. Approval of the examined accounts.
6. Approval of the appointment/continued appointment of an Examiner for the accounts.
7. Election of the committee for the forthcoming year.
8. Consideration of motions or resolutions as notified in accordance with the constitution.
9. Any other business.

Members are reminded that a copy of our **Constitution**, and the **2023 Minutes** together with all other documentation will be also available for inspection on the Winchcombe Area u3a website, under the **2024 AGM webpage**, or at the meeting itself.

Paul McDonald: Secretary.

Committee Nominations Received for 2024

	Proposer and member No.	Seconder and member No.
Chairman: Phil Hawthorn	Prop. by Jenny Mackelworth	Sec. by Paul McDonald
Secretary: Paul McDonald	Prop. by Jenny Mackelworth	Sec. by Bob Roberts
Groups convenor: Jane Hawthorn	Prop. by Sarah McDonald	Sec. by Jenny Mackelworth
Trips Sec: Diana Smith	Prop. by Jenny Mackelworth	Sec. by Jane Hawthorn
Webmaster: Position vacant	Prop. by	Sec. by
Treasurer: Ian Tucker	Prop by Jenny Mackelworth	Sec. by Denise Harrison
Vice Chairman: Jean Jones	Prop by Gwyneth Cocks	Sec. by Patricia Stone
Membership Sec: Maggie Tucker	Prop by Jenny Mackelworth	Sec. by Denise Harrison
Beacon Sec: Lynne Smith	Prop by Nick Hoskins	Sec. by Gwyneth Cocks
Newsletter Editor: John Hurley	Prop by Philip Hawthorn	Sec. by Brian Hayward
Asst Treasurer: Tony Richards	Prop by Paul McDonald	Sec. by Jean Jones
Speaker Secs: Karen Kane	Prop by Brian Hayward	Sec. by Diana Smith
Brian Hayward	Prop by Karen Kane	Sec. by Lynette Hurley

2 additional members: vacant



Winchcombe Area

Minutes of the 6th Annual General Meeting at Abbey

Fields Community Centre, Back Lane, Winchcombe 2pm

Tuesday May 9th 2023.

1. The business meeting commenced at 2pm and 50 members were recorded as having attended. This exceeded 15% of the membership, thus rendering the meeting quorate.
2. The Chairman, Phil Hawthorn made several preliminary announcements concerning renewals due on the 1st June, the places available for upcoming outings and the presence of the speaker for the meeting to follow the AGM.
3. **The AGM was then formally opened at 2.05pm.**
4. **Apologies** were received from John Hurley, Nick Hoskins, Lynne Smith, Sue Teggert, Haydn and Heather Passant, Ian Tucker (u3a Treasurer), Rupert Cox, Ros Ferguson, Keith Ferguson, Margaret Wadsworth and Jean Jones.
5. **The Minutes** for the last AGM had been circulated on the website to all members and a vote was taken to approve them as an accurate record. The vote was proposed by Mike Hill, seconded by Mike Otter and was passed unanimously.
6. **The Chairman had prepared a Report** of the year's activities on behalf of the Trustees, a copy of which had been circulated to all members in advance of the meeting, via the website. He was pleased to report that there were now 45 interest groups and that the u3a had fully recovered from covid restrictions. He paid tribute to the work undertaken by the 3 retiring members of the committee, Jenny and John Mackelworth, and Janet Bidwell, who had all played active roles within the Winchcombe u3a, and the committee, since its foundation 6yrs ago. Apart from mentioning the work of Di Smith, who had continued her many well organised and well attended outings during the past year, he also remarked on the successful 40th Anniversary supper and dance, held in June 2022, at Toddington village hall.
7. **The Treasurer's Report** had been circulated to all members in advance of the meeting, via the website, together with a copy of the summary accounts which were also screened in the hall for the benefit of members attending. In the absence of the Treasurer at the meeting, the Chairman presented the report and financial statement for the meeting. He remarked that the reserves of the u3a had remained consistently healthy, despite the use of funds to distribute them equitably, by funding u3a events during the year. This was partly due to an increase in

membership numbers, and some small profits generated by outings, although the costs of such trips had risen as well.

The Chairman explained that although we did not know what the level of next year's capitation fee from national office would be, after a highly unsatisfactory national AGM this past year, a decision had been taken by the Trustees to fix the current membership fees at the same level as last year, and to keep the reserves under careful review.

There were no questions to the Treasurer from the meeting, and so a vote was taken to approve them, proposed by David Wadsworth and seconded by Gary Search. The vote was passed unanimously.

8. A further vote to approve the continuation of an **examination of the accounts** for the coming year by an Examiner, and to approve the use of the same Examiner as currently happy to carry out that function (John Prout), was also passed unanimously.
9. **The Election of Candidates as Trustees** for the following year was moved. The nominated candidates list had been circulated to all members in advance, via the website, and the list was screened in the hall for the benefit of those attending. The members present agreed to take the election of candidates as a block vote, which was then proposed by Neil Herapath and seconded by Bob Roberts. The election of all the candidates was passed by unanimous vote.

The Trustees elected for 2023-4 were:

Chairman: Phil Hawthorn.

Vice-Chair: Jean Jones,

Treasurer: Ian Tucker

Business Secretary: Paul McDonald

Groups Convenor: Jane Hawthorn

Webmaster: Gary Search

Membership Secretary: Maggie Tucker.

Beacon Secretary: Lynne Smith

Newsletter Editor: John Hurley

Outings/Trips Secretary: Di Smith

10. **The Chairman** reminded the members that there were still **2 unfilled places** on the committee, namely the post of **Assistant Treasurer** and of **Speaker Secretary**, and he gave brief details of the nature of the work undertaken in those posts and asked that if anyone was interested in committee work, to approach him or any other member of the committee, after the meeting.
11. **Under Any Other Business**, **Maggie Tucker** (Membership Secretary) raised the issue of renewal payments before the 1st June. She indicated that an email would soon be sent requesting payment, but also informed members that access to the Beacon portal for those who proposed to pay using that method, was unfortunately undergoing some access changes for members, requiring them to register a new password in order to log into the site. Instructions as to how to do this would be sent with the renewal email request.

She confirmed that it would also be possible to pay via BACS bank transfer, via Paypal, or by cheque, providing that proper identification details were provided in accordance with the email instructions she would be sending.

She further reminded members that if they wanted their membership card to be sent out to them, rather than collected by the member at a meeting or self-printed, then a self-addressed, stamped envelope should be provided with the subscription fee(s), to keep down costs.

Finally, members who were UK taxpayers were asked to consider adding a gift aid declaration to enable us to reclaim the equivalent tax from HM Revenue.

12. There being no other business from the meeting, The AGM was formally closed by the Chairman at 2.20pm.

Paul McDonald. (Secretary).
9th May 2023.