

# Wigtownshire U3A

Sharing Leisure and Learning Activities

## Petty Cash Return

Return for ..... Group

6-Month period ending.....20....

Cash Held at start of period: £.....

Income in period – summarised:

Expenditure in period – summarised:

Cash held at end of period: £.....

Signed..... Date.....

Print name.....

Please complete and submit to the Treasure at end of June and end of December each year.

R McElrea, 3 Second Sands, Port William, Newton Stewart. DG8 9QE

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