

# *Wigtownshire U3A*

**Minutes of the Meeting held on  
Thursday 10<sup>th</sup> December 2020 at 1.30pm  
via Zoom.us**

**Present: Gill Hay, Richard McElrea, Moyra Breckenridge, Lesley Miller**

## **1. Welcome and apologies**

Apologies from Jim, Celia and Julie.

## **2. Minutes of the last meeting**

The Minutes of 26<sup>th</sup> November were approved. Proposed Moyra, seconded Richard.

## **3. Matters arising**

**Christmas Quiz** – Jim not able to run this. Agreed that it would go out as part of the monthly email with prizes of £20, £15 and £10 for first, second and third. To be promoted additionally via Facebook page and website. **Action: Moyra, Lesley and Julie.**

**Beacon** – Moyra reported this was all set to go. Moyra and Magnus in contact and send the financial information off.

**Mailchimp** – the first mailchimp (with a Christmas message from the Committee) had been sent out on December 2<sup>nd</sup> and had had a good hit rate. The report from Google Analytics was shared with the committee. The Bitesize mailchimp had been sent out by Moyra with a Christmas Card.

**Group Facilitators** – the ring around Group Facilitators by Gill, Moyra, Richard, Lesley and Julie, had gone well. Those involved to send results back to Lesley to collate and bring back to next meeting.

## **4. AGM**

Lesley had shared 2019 agenda and a model for best practice. It was decided that given the ongoing Covid situation, we would postpone the AGM for three months until Friday, 30<sup>th</sup> April which was allowed under the constitution. **Proposed** Richard, seconded Gill

## **5. Accessibility**

Lesley had received a telephone call from a member (Pat Dobson) who was not online asking what was happening about the subscriptions. As she was not on email, she had not heard from Wigtownshire u3a since the lockdown in March, although she does use the library facilities when possible to use the internet. The Friday Philosophy Group to which she belonged had recently gone onto Zoom leaving her and some friends out on a limb. She explained also that some of her friends had macular degeneration. This highlighted the fact that we are not taking steps to include those who are not internet savvy, although we have offered training, not everyone wants to take up this option. Important we keep these members onboard.

**Action:** It was agreed that printed copies of the monthly email would go out to those not online in future and Gill asked that Communications become a standard agenda item.

## **6. Reports**

Treasurer: (see below for detail). Richard reported that December being the subscription month, this was where we got the majority of our funds but as we had decided not to ask for the annual fee until normal service resumed (and at a discounted rate), the cash in hand stood at £5,189.77. There had been some outgoings – the licence for Zoom for groups £143.88; and the internet fee. £174.70 had been paid in from fees paid for the yoga session which was now defunct. Annually Richard explained that 1% of income went to the Scottish fees; 24% National fees, and 14% to hall rentals.

## **7. Monthly email**

Moyra would circulate a draft for comment before emailing (and posting some) out. To include quiz, and link to Covid testing facilities.

## **8. Next meeting**

The next meeting would be held via Zoom on Thursday, January 14<sup>th</sup> at 1.30pm

## **9. Close**

The meeting closed at 14.57.

## Wigtownshire U3A Group

### Treasurers Report to Committee – 30<sup>th</sup> November 2020

As the Coronavirus pandemic continues little has been happening on the financial side save for the Internet service charge, a Group rebate and the new annual Zoom fee. We remain in a healthy financial situation. Our income has outweighed our expenditure.

Next month (December) however will show “a turning of the tables”. That is the month in which the greater part of the annual subscriptions normally come in and there will be nothing, but, as you will note below, we are sitting comfortably.(Grants included).

<b><u>Income:</u></b>	<b>£</b>	
last report	0	Subscriptions – since
	0	Visitors
Surrender	174.70	YOGA Group Funds
	0	Bank Interest

**Total Income:**                      **£174.70**

<b><u>Outgoings:</u></b>	<b>£</b>	
	4.79	Internet connection
	143.88	ZOOM Fee

**Total Outgoings:**                      **£148.67**

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<b><u>Bank &amp; Cash</u></b>	<b><u>November 2020</u></b>	
<b><u>November 2019</u></b>		
<b>£</b>	<b>£</b>	
Cash in Hand	58.34	
104.95		
Bank Balance	5,131.43	
1,472.00		
<b>Total</b>	<b>£5,189.77</b>	<b>£1,576.95</b>

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The Treasurer tabled the following bills for payment approval:

Retrospective: £143.88	Zoom Fee
New Bills: £4.79	Monthly Website Fee. Paid by Direct Debit

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Payment to be agreed: -

Copy Bank Statement appended.

Richard McElrea  
31.11.2020

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