

Wigtownshire U3A

held on Thursday, 26th November 2020 via Zoom.us

Present: Gill Hay, Richard McElrea, Moyra Beckenridge, Lesley Miller, Julie McGlashan

1. Welcome and Apologies

Apologies from Celia Heller and Jim Holt.

2. Minutes reading from 8th October and 12th November

The minutes were approved.

3. Matters arising

Beacon and website covered in the agenda.

4. Beacon decision

The Committee agreed to go with the transfer to Beacon.

Action: Lesley to contact Magnus to inform him of the decision. A Beacon implementation group to be set up for a week today, Thursday, 3rd December.

5. Reports

Chair- Gill opened the meeting by saying that Sue Robb had stepped down as Chair so she would be taking the role with immediate effect, thereby leaving a vacancy for Vice Chair.

Treasurer – Richard joined the meeting by telephone. There had been no income since the last meeting. The only outgoings were the web connection fee. Current balance stood at £5,163.74. There were no outstanding bills.

Business Secretary – Celia had asked Lesley to inform the committee she did not wish to continue as Groups Co-ordinator for personal reasons but would remain on the committee.

Mailchimp – nearly finished, David topping and tailing – needs liaison with Julie to ensure the links are on the website, so they inter-react. Julie can put a special page up for this. Scheduled to go out early next week. Bitesize completed too. **Action: Julie/Lesley to liaise.**

Christmas. Quotes obtained for printing two versions of the card – one an off the peg, and one using artwork from a member, both £90+ VAT plus postage. The alternative was agreed to incorporate a Christmas graphic in the mailchimp as a sign-off. The 10% of members who could not receive the email could have the bitesize option of the mailchimp enclosed with a charity Christmas Card. **Action: Christmas Graphic to go in mailchimp for bulk of membership; Moyra to purchase charity cards, write out and post with bitesize version; Gill to help Moyra if needed.**

Christmas Quiz with presents for 1/2/3rd up to £50. Could be done via Zoom. Action: Gill to talk to Jim.

Christmas contact with Group Facilitators. After mailchimp sent, to be followed up with telephone call. Committee members to split the groups and cover certain points:-

- Have you received the mailchimp?
- How are things with your group?
- Are you aware of the Zoom licence?

- Would you be interested in a monthly meeting via Zoom in January?
- Would you be interested in joining the committee on a temporary basis?
- We will be sending out nomination forms in January
- Merry Christmas!

Action: Lesley and Moyra to vet facilitators list, and divide between committee members and Julie.

AGM - process and requirements. Date to be mentioned in mailchimp, put on calendar on website, and Facebook. **Action: Gill/Lesley/Richard to cover this at the next meeting.**

Calendar – Julie has now put on the Zoom meetings being carried out by Exploring Literature; French beginners, and will add Friday philosophy, the AGM (26th Feb); and U3A day 2nd June as well as Committee meetings so that anyone who wanted to join could see where they fall.

David Hume project – survey being promoted by Scotland region (but also taking place nationally) – looking for focus groups to take part in Dec/January.

Groups Co-ordinator Celia reported that Natural History Group no longer had a facilitator and Family History was led by Lorraine Thomas and Lynne Wheatley. The Book Club had ceased to operate.

Membership Secretary

Moyra had bought Jayne Baldwin who led the yoga class a present in gratitude for her services. The residue of the account - £174.70 – had been given back to the Treasurer who said it would appear in the November accounts.

Webmaster

Julie had circulated a document listing the pros and cons of the Site Builder website, the pros outweighing the cons. She had transferred all the information currently available, so it was set up to go once the Committee were ready to say go. One of the downsides was lack of archive space. The committee approved the new website in principle.

Actions: Julie to circulate the link to the shadow website for everyone to look at before as a final check before the next meeting.

Gill to speak with Julie re archiving options

6. Monthly email

It was agreed that this would be kept as brief as possible, would include mention of Sue Robb, and Groups Co-ordinator, and would go out after the mailchimp. **Action: Moyra to circulate draft for approval and liaise with Lesley on timing.**

AOB

- Gill thanked Lesley for putting useful items on Wigtownshire U3A Facebook page.
- Richard asked if emails between meetings could be more measured.
- Julie was asked if she would like to join the Committee but declined and said she would prefer to carry on as at present for the time being.

8. Date of next meeting

Thursday 10th December at 1.30pm

9. Close

The meeting closed at 3pm.