

# Whittlesey U3A



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Dear Member,

## **General Data Protection Regulations (GDPR)**

As many of you will have heard these regulations come into force on 25<sup>th</sup> May 2018. To enable Whittlesey U3A to continue to communicate with members we need your consent to keep certain personal data we hold on members. It is not necessary to obtain retrospective consent (as advised by National U3A). For the membership year starting April 2018 we will assume consent unless you contact the membership secretary.

For 2019 onwards the membership renewal process will be changed so that you give consent.

The regulations include what data is collected and how this data is used, and is outlined in our privacy policy. A copy is enclosed with this letter. Our data protection policy is available on our website or we will send you a copy on request from the membership secretary, contact details as above.

The information we presently hold on you is :-

- |                                |  |                 |
|--------------------------------|--|-----------------|
| ● Your name and address        | ● Gift Aid   | (if applicable) |
| ● Phone number (if supplied)   | All of this information was supplied by you on your original application form to join Whittlesey U3A |                 |
| ● Mobile number (if supplied)  |  |                 |
| ● e-mail address (if supplied) |  |                 |

If you do not wish to be contacted by any of the methods above, please contact the membership secretary and we will delete it from our database.

## **PRIVACY STATEMENT (summary)**

In summary the Privacy Policy gives us permission to use the information you have supplied in the following ways:

- To store it securely for membership purposes.
- To communicate with you as a U3A member.
- To share with group leaders for those groups that you are a member of.
- To send you general information about the Third Age Trust (the national organisation to which U3As are affiliated).

There is also the option of opting out of receiving the quarterly Third Age Matters (TAM) magazine. If you wish to continue receiving TAM then no action is required. If however you wish to stop receiving TAM please contact the Membership Secretary.

Please be advised that you can request for your data not to be used for any of these purposes at any time by contacting the membership secretary.

If you change your mind, please contact the membership secretary.

If you leave the Whittlesey U3A we will mark you as resigned and no longer contact you unless legally obliged.

**Brian Harrison, Whittlesey U3A Membership Secretary, April 2018**