

Meeting of the Whitley Bay u3a
held Monday 3rd July 2023

Present:

Ian Bedwell (Chair) IB	Yvonne Bedwell YB	
Dave Haddock DH		Oonagh Mallon OM
Peggy Robertson PR	Terry Annan TA	Susan Greaves SG
Helen Perfect HP	Kath Reed KR	Michele Palmer MP
Andrew Freckingham AF		

Quorum: Yes

In attendance: -

Procedural		
Item No		Action
1	Apologies for absence The committee consented to apologies for absence for the following committee members: Kath MacEachen Dorothy Garman Apologies were not received from: -	
2	Declaration of interest: none AOB notifications to the Chair SG 11.9 and KR 11.10	
3	Approval of minutes for approval Minutes from meeting on 5.6.2023	Approved
4	Matters arising not on the agenda -	
For discussion and agreement		
5	Correspondence None from IB AF reading regional communications - to be discussed item 10	
6	Business Secretary's Report IB advised Derek Reynolds, Anne Paterson, Vicky Landles and Anne Hemy no longer trustees of WBay u3a Susan Greaves, Oonagh Mallon and Terry Annan added as Trustees	
7	Treasurer's Report Copyright licence to rise by £4.20 p.a. from 1.8.2023	

	YB explained she requires a 2 nd person to approve ad hoc payments by cash or cheque. It needs simplifying and use BACS where possible.	YB to research adding 2 nd BACS approver (PR?)
8	<p>Membership Secretary's Report</p> <p>Membership at 389 , 7 new members. PR stated that groups need attendees of grps to be paid members in order to be insured by u3a for mishaps etc. Liability may fall to ind. grp leaders if not.</p> <p>Application forms can be printed out from u3a website by grp leaders</p> <p>PR asked for monthly direct debit for u3a mobile to be paid through the u3a bank a/c.</p>	<p>IB to write to grp leaders to stress importance of insurance implications.</p> <p>PR to set up</p>
9	<p>Group Coordinators' Report</p> <p>No report received</p>	
Other information or business		
10	<p>Co-opted member's report AF</p> <p>AF sought clarification on how much involvement the Committee would like him to pursue in the regional u3a and Third Age Trust (TAT). Discussed. AF to liaise with IB.</p> <p>AF displayed pie chart of breakdown of how our contribution to TAT is spent. Highlighted 'Recruitment' and 'Strategy of u3a' docs. they are available to anyone interested</p>	<p>AF to judge what is reasonable and bring back to Committee any items of interest and or relevance.</p>
11	<p>AOB</p> <p>11.1 Susan G and Michele P agreed to share the post of Business Secretary. Thanks expressed.</p> <p>11.2 discussed support for workload for Group Coordinators and Vice-Chair. Also to be mindful of succession planning for the roles vacant May 2025</p> <p>11.3 Programme (yellow book). There were some very positive comments on new format and font size. PR still distributing cards to grp leaders.</p> <p>TA suggested emailing cards to members in future where appropriate and others to be picked up at monthly mtgs?</p> <p>Discussion as to necessity of holding hard copy membership cards?</p> <p>11.4 discussed wood backing frame for the plaque.</p> <p>11.5 IB checked all contact details for TAT use with Committee. AF asked for the list which will help him at regional mtgs.</p> <p>11.6 confirmed CPR/debif only for Committee and grp leads. IB to seek afternoon date in September with the trainer.</p>	<p>Approved. IB to liaise SG MP</p> <p>Discussion to carry forward</p> <p>Tbd further</p> <p>DH to ask 'The Shed' part of Men's Shed at Linskill</p> <p>IB to amend for TAT and send AF list</p> <p>IB to arrange</p>

	<p>11.7 mobile phone now working again. However, KR proposed buying a reliable, new phone for the Membership Sec post.</p> <p>11.8 YB explained WBay gives 3 mths. grace period to pay annual fees. Constitution sets out 2 mths. Next year fair notice to be given to reduce to 2 mths.</p> <p>11.9 SG informed Committee that joiners to the Facebook page could include people who are not members.</p> <p>11.10 KR asked for discussion and steer for grp leads holding money to pay invoices for groups. KR up to £400, HP up to £200, and DH up to £1000 every 6 wks.</p>	<p>PR to research prices</p> <p>Approved</p> <p>Non-members to be removed</p> <p>AF to ask for examples of good practice at regional mtgs</p>
	<p>Post meeting note: as per 11.1 Michele Palmer who agreed to be joint Business Secretary is also elected a trustee of WBay u3a</p>	<p>Approved</p>
<p>12</p>	<p>Confidential items None</p> <p>Date of next meeting Monday 14th August 2023 at 12pm St Andrew's UR Church, Eastfield Ave, Monkseaton, NE25 8LU</p> <p>Meeting closed 1:45pm</p>	<p><i>Please note change (from 1st Monday in month) for August</i></p>