

## General Outdoor Activity Risk Assessment Checklist

<b>U3A Name</b> West Pennine Moors	
<b>Interest Group</b> Gardening	
<b>Date</b> 8 <sup>th</sup> September 2020 2pm	<b>Location/Postcode</b> Withnell Farm, Bury Lane, Withnell. PR6 8SD
<b>Nature and Description of Activity</b> Outdoor discussion of members' successes and failures in 2020 and plans for the coming year. Discussion of the possible format of future meetings  Refreshments provided or if preferred brought by participants.	

<b>Part 1: Before the activity Group Organiser Check list:</b>		<b>Yes (Y)</b>
	A) Consider the current Government and Public Health advice in relation to your location and the feasibility of carrying out this activity safely adhering to present social distancing requirements and permissible out-door activities. (for example currently outdoor activities are still restricted to work, shopping and exercise)	Y
	B) Consider whether your activity involves the sharing of any equipment or shared spaces and make suitable arrangements to have antiviral cleaning products available.	Y
	C) Where necessary inspect area prior to starting activity to ensure adequate social distancing can be maintained throughout and to remove/isolate any hazards.	Y
	D) Ensure travel arrangements also meet the necessary requirements	Y
	E) Consider the general hazards related to this type of activity, the impact accommodating Covid19 requirements may have on the way it is organised. These may relate to the location and potential congestion areas, obstacles, fitness levels required, appropriate dress, weather conditions etc	Y
	F) Record outcome of these considerations in writing prior to the activity and share with participants so they can complete their personal checklist in line with the information in your checklist.	Y

<b>Before Activity Personal Checklist:</b>		<b>Yes (Y , /)</b>
	<p>A) All participants to review their own personal health and circumstances and refer to current Government guidance for different risk categories in Covid19 and what measures are recommended for people over 70 and/or with various medical conditions.</p> <p>B) Consider the health risk category of anyone else you are isolating with in your household.</p> <p>a) Review the risk check list for the activity above completed by the group organiser and consider if you can take part without adverse risk to yourself or household.</p>	

<b>Part 1. Activity Checklist outcomes:</b>		<b>Yes (Y)</b>
A	Following the current Government and Public Health advice in relation to outdoor gatherings and exercise we aim to maintain current social distancing requirements in order to carry out our activities. .	
B	There will be no sharing of equipment necessary. Those attending should supply their own hand sanitizer and any protective equipment they deem necessary.	
C	Seating should not be shared and own refreshments may brought to the meeting if desired. Seating at the venue will have been sanitised prior to the meeting. Seating will be placed so that social distancing can be maintained.	
D	Unless part of the same household, attendees should not share transport.	
E	Attendees should wear suitable clothing and footwear for an outdoor activity at this time of year. The activity will not take place in very inclement conditions.	
F	Participants should review this risk assessment and complete a personal checklist to submit prior to attending the activity	
<b>Name of Group Organiser: Norma Tittensor</b>		<b>Dated</b> <b>02/09/20</b>

<b>Part 2. Personal Checklist Outcomes:</b>		<b>Yes (Y)</b>
A	Have you reviewed your own personal health and circumstances and referred to current Government guidance for your risk category	
B	Have you considered the health risk category of anyone else you are isolating with in your household.	
C	Have you reviewed the risk check list for the activity above completed by the group organiser and considered if you can take part without risk to yourself or household.	
<b>Name :-</b>  <b>I have read and noted the group organiser checklist</b> <input type="checkbox"/> <b>I have completed my personal checklist</b> <input type="checkbox"/>		<b>Dated</b>

