

Name & address in BLOCK LETTERS please		
Title	Forename	Surname
Address		
Post Code	Telephone Number: Mobile Number:	
E-mail address		
Gift Aid: Do you wish to donate via Gift Aid: Yes/No (delete as appropriate) If yes please complete the attached sheet and return with this form.		
For Office Use		
Paid	Membership No.	

SUBSCRIPTIONS & PAYMENT: Full Annual subscription [April – March] **£ 12.00.** (After 30/9/22 £8) If you are a full member of another U3A (i.e. an Associate Member) the annual subscription is **£8** (only one payment of £4 to the national U3A is needed per member). Subscriptions are non-refundable. See below for ways to pay.

PLEASE COMPLETE AS APPROPRIATE:

Type of membership /Fee (Delete as appropriate)	Payment (Delete as appropriate)
Individual Member: Full Year (April-March) Fee: £12.00	CHEQUE (Please enclose with this form) CASH (At an Open Meeting)
Associate Member: Full Year (Full Member at another U3A) Fee: £8 Name of other U3A:	
PAYMENT OF SUBSCRIPTION: You may pay by CHEQUE or CASH (at an Open Meeting)	
CHEQUE: Please make cheques payable to WEST BRIDGFORD U3A and RETURN WITH THIS FORM	
CASH: Complete this form and hand in with your cash payment to the Treasurer at an Open Meeting	

DATA PROTECTION: I agree that, as required by the General Data Protection Regulations (2018) and WBU3A’s Privacy and Data Protection Policies (2020/21) only the personal data contained in this Application Form will be kept on the WBU3A database. It will be used only for contacting me in the administration of my membership. Its use will be limited only to WBU3A Officers, Committee Members or Group Leaders in that administration and will be destroyed when my membership ceases. WBU3A’s Privacy and Data Protection Policies may be viewed on our web site or by contacting the Membership Secretary, John Tidmarsh on 07973156160 or wbu3amem@gmail.com

PLEASE READ & SIGN THE ACCOMPANYING DATA PROTECTION CONSENT FORM AND RETURN WITH THIS APPLICATION FORM

BOB WILMOT (TREASURER), 8 CROFT ROAD, EDWALTON, NOTTINGHAM NG12 4 BW

Signed: _____

Date: _____

DATA PROTECTION

PLEASE READ & SIGN & RETURN WITH YOUR MEMBERSHIP APPLICATION FORM

The General Data Protection Regulations (May 1918) require that organisations such as **the U3A must have your formal, written agreement to hold information about you**. The only information that we hold on you is that provided by you on your Application Form and will be used only for the purposes outlined below. The data will not be passed to any third party but be for the sole use of WBU3A in administering your membership.

WEST BRIDGFORD U3A USE OF MEMBERS' PERSONAL DATA

The data we hold will be:

1. Limited to only that data freely given by you on your original Application for Membership Form or on subsequent Membership Renewal form(s)
2. Stored securely and held by the Membership Secretary solely for WBU3A membership purposes only and only passed on to any outside individual, agency or organisation in furtherance of the administration of your membership (see points 6, 7 & 8 below).
3. Used only to communicate with you as a WBU3A member e.g. about group meetings and events/forwarding the bi-monthly Newsletter etc.
4. Shared, when necessary, with Officers of WBU3A (Chair, Secretary, Treasurer) & Committee Members of WBU3A in their administration of the WBU3A and your membership
5. Shared with group leader(s), when necessary only for the group(s) that you are a member of.
6. Shared and used when necessary to send you WBU3A's bi-monthly Newsletter and general information from the Third Age Trust (the national organisation to which all U3As are affiliated) via their quarterly magazine "Third Age Matters".
7. Shared with HM Revenue & Customs for the claiming back of Gift Aid donations (for those members who have agreed to this).
8. Used when and where necessary, to provide specific member services e.g. our weekly emailing service or the booking of WBU3A holidays/trips etc.
9. Destroyed when your WBU3A membership lapses or you resign.

Please **TICK BOX (i) BELOW to give us permission to hold & use the information you have supplied in the ways mentioned above.** **TICK BOX (ii) as well if you wish only the Membership Secretary to hold your details.**

i. I consent to my data being used for membership purposes as detailed above.

(i)

ii. If you would prefer only the Membership Secretary to hold your details i.e. data will *not* be available to WBU3A Officers, Committee or Group Leaders etc. please tick this box.

(ii)

YOUR NAME (PRINT) _____

SIGNED: _____ DATE: _____

For further details or to discuss any queries, concerns or complaints about how WBU3A hold/manage your personal details please contact, in the first instance, the Membership Secretary:

John Tidmarsh: Tel: 0797 3 156 160 email: wbu3amem@gmail.com . West Bridgford U3A's Privacy & Data Protection Policies can be viewed on the WBU3A Web Site

PLEASE RETURN THIS SIGNED FORM WITH YOUR APPLICATION FORM AND REMITTANCE TO
Bob Wilmot (U3A Treasurer), 8 Croft Road, Edwalton, Nottingham NG12 4BW

Charity Gift Aid Declaration

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Boost your donation by 25p of Gift Aid for every £1 you donate via your annual membership fee. Gift Aid is reclaimed by West Bridgford U3A from the tax you pay for the current tax year.

Please treat my annual fee and all future fees and gifts of money that I make from the date of this declaration as Gift Aid donations.

In order to Gift Aid your donation **you must tick the box** below:

I want to Gift Aid my donation to **WEST BRIDGFORD U3A** (PLEASE TICK BOX)

Name of Charity: WEST BRIDGFORD U3A

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

My Details

Title _____ First name/initial(s) _____ Surname _____

Full Home address _____

Postcode _____ Date _____

Please notify West Bridgford U3A (Treasurer) if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.



WEST BRIDGFORD U3A

Registered Charity No: 1130962. 1.4.2020 to 31.3.2021