

Wellingborough and District U3A

Holiday Policy

The only safe way to organise a holiday is through a travel agency/company so that there is full cover by their liability insurance. Also all payments made on an individual basis to a company establish a contract between the individual and the company; this is safer. If our U3A were to organise a holiday directly, there would be no financial insurance and in the event of a serious incident, there would be no insurance in place to afford protection and the organiser (s) could be deemed personally responsible.

Therefore the following apply:

- All holidays must be booked through a Travel Agency/Tour Operator protected by ATOL/ABTA
- The minimum number of people will be that required by the tour operator.
- It will be expected that a non refundable deposit be paid as required and the final balance paid in accordance

with the Terms and Conditions of the Travel Agency/Tour Operator.

- All payments must be on an individual basis directly to the company and not to the U3A.
- The Treasurer will collect and forward these payments if required.
- As the payments are to go directly to the Travel Agent /Tour Operator they will not pass through the U3A bank account or be included in the accounts.
- All individuals must take out their own travel Insurance and provide evidence of cover if required.
- In event of cancellation, a claim for a refund must be made to the individuals insurer..
- If a holiday company offers a free place, it cannot be taken up by an individual but should be used to reduce the cost to members.