

Warwick District u3a Management Committee

Minutes of the meeting held on Tuesday, 9th January 2024

Present: Clare Johnson (Chair), Ann Bailey, Mike Cronin, Sharon Hancock, Jen Hemming, Susan Meeks, Anne Powell, Sam Sexton

Apologies: None required

Minutes of the December meeting: These were approved.

Matters arising not on the January Agenda:

Two members have offered their services to the Committee. However, due to their other commitments, it was felt their offers to help might be put to better use in a different way.

Action: CJ to write to them.

Reports

1. Chairman's report

As CJ and AB will be away on holiday on the date of the March Committee Meeting, it was decided to go ahead as usual with the Deputy Chairman leading it.

2. Treasurer's Report MC meeting 09 Jan 2024

Current Financial Position – as at 07 Jan 2024

Activities Account	£8,254.47 (Dec meeting £7,865.24)
General Account:	£3,392.64 (Dec meeting £4,617.14)
Deposit Account	£21,624.84 (Dec meeting £21,500.00)
Total	£33,271.95 (Dec meeting £33,982.38)

• **Activities Account**

Transactions since last meeting:

- Bridge Group (Receipts £329.11, Payments £512)
- Folk Dancing Group (Payments £346.50-hall hire)
- Dressmaking & Sewing Group (Payments £211.20-hall hire)
- Badminton (Receipts £120, Payments £280-court hire)
- Nat History (Receipts £105, Payments £76.18)
- Singing Group (Receipts £350)
- Pickleball (Receipts £132)
- Wales trip (Receipts £11,347, Payments 11,350)
- Brighton (Receipts £890)
- Ukelele (Payment -£18 refund)
- Lucy Worsley (Receipts £36)
- Bank Charges -£18

Group Funds held in Activities A/c (£2,755.35):

- Bridge - £200.86
- Badminton - £431.70
- Architecture - £27.39

- Ramblers - £421.25
- Nat History - £604.71
- History - £50.00
- Railway - £138.86
- Dressmaking & Sewing - £193.25
- Singing - £544.33
- Pickleball - £143.00

General Account

Receipts since last meeting:

- Membership subscription income £378
- Contribution to bank charges £3.90

- *Costs since last meeting:*

- Dec OM hall hire & refreshments £91
- Dec OM refreshments £133.37
- Dec MC refreshments £16.45
- Quiz expenses £36.90
- Bank Charges £46.20

Deposit Account

Interest to 31 Dec 2023 - £124.84

- **Membership income 2023/24**

2023/24 Membership income to date is £16,455 (916 paying members).

- **Year end 2022/23**

Final report now submitted for MC sign off.

The MC agreed and signed off the submitted report.

Action: CJ to contact Sue Sheen re Committee Members gaining access to Charity Commission website.

3. Groups

I. PICKLEBALL

Pickleball has commenced. Waiting list situation to be followed up by JH when the group has settled in a few weeks.

II. TANGO

JH is currently working on a mailshot with Juan de Scarfo. Hill Close Gardens is provisionally booked for Friday 1st March.

III. GLOBAL NEWS

Maurice Herson has decided he will take over the Global News Group if he has the backing of the other members – he is contacting them at the moment. He is going to say a few words at Chris's study day on the 19th to try and attract a few more members. He is also thinking of changing the name – watch this space!

IV. **FIRST AID**

JH requested that some possible dates are agreed in order to book the 1st Aid Courses, and suitable venue needs to be booked and paid for.

V. **TRUG**

After the Christmas Party, and the inordinate amount of time we all had to spend setting out the room prompted Anne to raise the Helpers issue. She has set out some proposals.

VI. **LITERATURE GROUP**

JH is in touch with a new member who is interested in starting a Literature Group. She will be meeting her later this month to discuss a way forward.

VII. **CACOPHONY**

Action: CJ to contact 2 members (one a professional musician) about joining Cacophony as conductor.

VIII. **SEWING GROUP.**

The Sewing Group is suspended while Nicola is in hospital.

5. **ITT Team**

Susan, Derek and Sam met before Christmas and Susan is willing to take on one of the database duties. **Action:** Derek will arrange to set up her laptop before she starts.

Website

We and several other u3a sites using Sitebuilder received silly messages sent via the Contact facility, but the flurry died down and no harm appears to have ensued.

6. **Membership**

AB reported that we currently have 922 members – 8 having joined since the December meeting

56 have joined since the New Members' Meeting on 18th September 2023. AB has booked a New Members' Meeting for the afternoon of Tuesday, 5th March at St Mark's Church. John and Jean Morgan are happy to be involved again.

7. **Open Meetings**

Action: CJ to speak to Sue Roy re speaker for September's Open Meeting.

8. **Publicity**

At a meeting of the Publicity Group on Monday, 8th January, the creation of A4 and A5 posters and leaflets was discussed, and the following was decided:

- i. The same photograph would be used on one side of both the poster and the leaflet. Words to be included on the A4 as follows: *Retired or in part-time work? Want to take up new activities that interest you, or develop your own? U3a gives you the opportunity to do this, share your skills with others and make new friends while having fun!*

- ii. On the reverse of the A5 leaflet, the following words would be included: *Warwick District u3a has over 70 different interest groups – bi-monthly coffee mornings, arts and crafts, rambling and walking, languages, gardening, indoor and outdoor games, food, wine and dine, and more. We also have a monthly meeting with speaker, outings, and the occasional quiz and study event. It's low cost and we welcome you whoever you are and whatever your circumstances. Have a look at our website <http://warwickdistrictu3a.org.uk>, or email us on wdu3a.membership@gmail.com.*
- iii. We will use photographs as follows, if we have permission – Cacophony (John Morgan), the Ramblers (Frances), Boules (Jenny) and one of our committee lunch (to be taken next week). (Permission is being sought for inclusion of photos in Info and on Website).
- iv. **Action:** AB to send CJ's brother a login key to look at the u3a Brand Centre for colours and logo, and hope that he will design both the A4 and A5 leaflets, using the above information. The Publicity Group also prefers the order of the three words to be LAUGH, LIVE, LEARN.

9. Communications

Newsletter

SSE asked about printing and mailing Newsletters to the 35 members who have not provided an email address. CJ suggested requesting Group Leaders to print and hand to anyone in their group without email. **Action:** SSE to provide JH with a list of members without email for sending to Group Leaders. List will be checked against returns from Group Leaders.

Action: CJ and JH to compose and email committee members asking for content by 25th January.

Info

The intention is for the first one in the new format to be issued at the start of September, containing info on all groups. This will be sent to new members.

Action: AB to inform new members of any changes to groups/leaders in welcome email.

The second one would be issued on 5th December with details of the AGM, a list of Group Leaders with their contact details, updated to include any that relate to newly-created groups.

The third one will be issued on 4th April 2025, post-AGM and will include details of activities for the rest of the year. CJ is happy for this one to contain the full list of group info as currently to be in this Info so AB has an interim list to send out to new members.

WhatsApp Group

SSE asked if we could share events calendar on a WhatsApp Group.

Action: AB to set up group.

10. Content for the February Meeting

- Organisation of AGM
- Follow-up from first Newsletter
- Content for March Newsletter
- Content of April Info to be confirmed

11. AOB

- **AGM:** AB suggested advising members via Newsletter to use the Royal Priors carpark when attending the event.
- **Summer Party:** Hill Close Gardens to be booked as soon as a date for it has been agreed.

12. Date of Next Meeting

2.15 p.m., Tuesday, 13th February 2024 at The Fat Pug.