

Minutes of the Warsash U3a Committee meeting
On 1 September 2023
At 21 Hollybrook Gardens

1. JS welcomed those present
2. Present were: Judith Sims (JS), Dianne Hammersley (DH), Simon Hamersley (SH), Rosemary Scott (RS), Bob Goodson (BG), Audrey Sawdon (AS), Sue Pearce (SP), Jenny Hamer (JH), Jan Myatt (JM), Pam Benson (PB).
3. Apologies were received from George Pickburn (GP), Kumi Coulthard (KC), and Sue Snape (SS)
4. The minutes of the last meeting were accepted and signed
5. Matters arising from the last meeting were discussed: - The trial new layout at the last monthly meeting was agreed to work well and to be repeated. - A new set of medical cards would be ordered from the main U3a by SH
6. Speakers - PB confirmed the speaker for Friday would be Mr Saunders about The Kings Bodyguard of the Yeoman of the Guard. His table / IT requirements were discussed. JH and Catherine Hallam (CH) have had a meeting with PB with the aim of taking over the role of speaker bookings from PB.
7. Treasurer - GP had sent his monthly report, no queries were raised.
8. Membership - BG reported current membership at 271. A trial online membership form had been sent to the trustees by GP for testing and is still a Work In Progress.
9. Groups. No report had been received from SS. The French group is changing its name to France & French. The Breakaway group had a very successful initial planning meeting. The bus group trip to Tudor House (max 25 people) was over subscribed & a 2nd trip has been arranged. There is a possible fashion group being discussed.
10. Charity cake sale. AS will set up a table on Friday for cake donations to be received and sold with all monies to be kept separate from U3a money and to be donated by AS to Macmillans cancer support.
11. Policies. JS noted that several of our policies shown on our website are overdue for a review. RS to review the Events, Visits, Accessability, Safeguarding & Diversity policies and report back. Privacy policy -BG to review. Data protection policy - all agreed to review.
12. Length of committee members tenure. The maximum total time in the committee is 9 years. SH described the 2 types of trustee: the first are the Executive team (Chair, Vice chair, Treasurer, Secretary). Each of these roles can be held for up to 3 years then the person could either take another Executive role, or be an ordinary committee member, or take a break. The ordinary committee members (including the vital Group coordinator) can serve for up to 3 years then need to either take a break or take an Executive role. PB and JM confirmed they would stand down at the next AGM under these rules. It was agreed that there may be a case for a 2nd ViceChair in the Executive. It was noted that Christine has only attended 1 committee meeting and had not sent apologies.
13. Group leaders lunch. This is booked for 11 October at Victory Hall. JS, JM, SS and DH will sort out the arrangements

14. AOB. SH is trying to set up a record of terms of tenure - we agreed the next AGM date will be 2nd Friday of March ie 8 March 2024. AS suggested she sent out an email to the membership on how to access beacon from the website and also about the courses available on the main U3a website. PB asked AS to change the Beacon and website contact details for Speaker bookings to JH and cH. The proposed visit to the Houses of Parliament is being progressed by JM. JS asked that members are not allowed into the Hall until 1.15 to make the setting up easier.
15. The next meeting will be on Friday 6 October - a week before the meeting on 13th October.