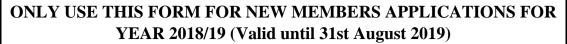
# WARRINGTON UNIVERSITY OF THE THIRD AGE

(Registered Charity No: 1085069)





### PLEASE READ THIS SECTION BEFORE FILLING IN FORM

This is a new form which is double-sided with the 2nd page explaining membership requirements and how your data is used by Warrington U3A. By filling out and signing this form you are agreeing to the use of your data described on the 2nd Page.

The fee is £25 per person to last until 31st August 2019. A new member joining after 1st March 2019 has a reduced fee of £15.

Please return the whole completed form, together with your subscription (Cheques and postal orders made payable to "WARRINGTON U3A") in an envelope marked "NEW MEMBERSHIP" to WU3A REGISTRAR c/o 7 Holly Grove, Paddington, Warrington, WA1 3HB or alternatively hand it in at a General Meeting.

| INFORMATI                         | PLI<br>ION FOR 1st APPLICANT   | EASE PRINT (except signature)  |  |  |
|-----------------------------------|--|--|--|--|
| Title:                            | First Name(s):   | Surname:   |  |  |
| Postal Address:                   |  | Tel No:  |  |  |
|                                   |  | Mobile:  |  |  |
|                                   |  | Signature:   |  |  |
| Postcode:                         |  | Date:  | Date:  |  |
| e-mail address:                   |  |  | email Buddy? Y   |  |
| IF YOU DO N                       | OT WANT TO RECEIVE THE N   | NATIONAL U3A MAGAZINE PUT ''N'' I  | IN THE BOX.  |  |
| INFORMATI                         | ION FOR 2nd APPLICANT  |  |  |  |
| Title: First Name(s):             |  | Surname:   |  |  |
|                                   |  |  |  |  |
| Mobile:                           |  | Signature:   | Signature:   |  |
|                                   |  | Date:  |  |  |
| e-mail address:                   |  |  | Buddy email? Y   |  |
| Married couples<br>I am a UK Taxp | s, couples in a civil Partnership or p                                   | "Gift Aid" Declaration a "Gift Aid" donation for the year 2018/19. I eople living at the same address can make de ss Income Tax and/or Capital Gains Tax in the pay any difference.  | clarations on the same form.   |  |
| Signed:                           |  | Date:  | Where both Parties are   |  |
| Signed:                           |  | Date:  | claiming Gift Aid separately both must sign.   |  |
| U3A Registrar. the charity recla  | If in future, your circumstances chaims, you can cancel your declaration | ng Gift Aid. You can cancel this declaration ange and you no longer pay tax on your incompon. Please notify Warrington U3A Registrar is Aid Tax relief, refer to HMRC website. (www. | ne and Capital Gains equal to the tax that f you change your name or address. If you |  |
|                                   |  | FOR OFFICE USE ONLY  |  |  |
| MEMBER                            | SHIP NUMBER  | Cheque   | P.O.   |  |

## Membership Requirements

Warrington U3A needs to have your name, address, signature and the appropriate subscription so that we can identify you as a member and also have a means by which we can contact you if there is a need e.g. an Extraordinary General Meeting.

We would like you to fill in your email address (if you have one) which gives us an efficient way to communicate WU3A business, news and local interest items. If you do not have an email address is there a friend or relative that would act as your email buddy – please get their permission to do this.

We would also like you to fill in your telephone numbers which we would only use to contact you on WU3A business or in case of an emergency.

Please update the Registrar if any of your contact details change during the year either by either email at wu3areg@outlook.com or at the Monthly Meeting or contact can be made through the WU3A website.

#### YOUR DATA AND HOW IT IS USED

The information you supply on the form is transcribed to a spreadsheet which enables the WU3A Registrar to collate information required to send out renewal letters, send out the U3A magazine and give HMRC the information on those claiming "Gift Aid". The file is password protected with only the 2 Registrars (Renewals and New) and the Chairman having access to the file. Your data will only be kept as long as required by the Charity Commission & HMRC.

The information required to send out renewal forms is Name and Address only. This we supply to a company who prints the envelopes, letters and forms and automatically puts them together and posts them. WU3A will ensure that the company's data protection policies prohibit passing your information to a 3<sup>rd</sup> party.

The information for the U3A Magazine is Name and Address only. This information is passed through the National U3A to the Printer/Distributer of the Magazine. You can opt out of receiving the Magazine by putting an "N" in the required box.

Those of you who sign the 'Gift Aid' declaration will have your name and address passed on to the tax authorities as this is a legal requirement.

# PLEASE FILL OUT THIS SECTION IF YOU ARE A TAX PAYER AS WU3A CAN CLAIM THE TAX BACK FROM HMRC.

A copy of our Data Protection Policy and Privacy Statement can be obtained from our website or from the Registrar by email at <a href="www3areg@outlook.com">ww3areg@outlook.com</a>. Copies will also be available from the Registrar at our Monthly Meetings.

#### Notice of the 25th Annual General Meeting of Warrington University of the Third Age

The 25th Annual General Meeting of Warrington University of the Third Age will be held at Winmarleigh House, Winmarleigh St. Warrington, Cheshire at 2:00pm on the 5th June 2019 to transact the following business:

- 1. Receive and Approve the Minutes of the previous meeting.
- 2. Receive and Approve the Chairman's report
- 3. Receive and Approve the Treasurer's report
- 4. Vote on the appointment of Auditors
- 5. Election of the new Executive Committee
- 6. Consider any other motions by members