

Walsall u3a learn, laugh, live



REFRESHMENT CO-ORDINATOR POSITION

We are looking for one or two members to take over this vital role.

- **A printed list of instructions will be given along with the box of equipment.**
- **The main job is organising the rota for 4 members to help in the kitchen every month.**
- **To purchase tea, coffee, biscuits and milk for the main monthly meeting.**
- **Set up tables and chairs.**
- **Put out tablecloths in the large and small halls.**
- **Tablecloths & tea towels to be washed after every meeting**

