

V-CV U3A

Minutes of Committee Meeting

held by Zoom on 10th June 2021

Present: Brenda Kember (BK), Ron Fenn (RF), Ken Pragnell (KP), Cathy Jones, (CJ) Nick Photi (NP), Steve Bowler (SB), Gill Davies (GD) Dick Downs (DD), David Collins (DC) Julia Scott (JS), Fran Smith (FS), Chris Hughes (CH)

MINUTES	ACTION
<p>1. Acceptance and approval of May 2021 minutes: The minutes were accepted and approved.</p>	
<p>2. Matters arising from May 2021 minutes: 2.2.3 Update on post-AGM action: KP and BK advised Accounts are now with examiner and Committee Report and Treasurer's Report have been circulated to committee. 2.5 Forthcoming TAT and Herts Network Events: KP agreed to attend the Cybercrime Presentation on 16th June. 2.6 Planning for future events: GWP has been booked for the Christmas Dance on 20th November. 3. TAM subscriptions: RF enquired whether DD had received any feedback from TAM re the payment structure. DD had received no further information. Discussion ensued re the confusion on invoicing and payments. RF stated there was no mention in the Constitution about how TAM should be paid for. VCV can go ahead with whatever decision is made after the survey of members. However, if we cannot afford to send to all members requesting a copy, we will have to go for subscriptions. The survey to appear in the Newsletter in July, after which a decision will be made. 5. GWP Storage & GM Equipment: RF advised GWP have agreed to VCV purchasing an extra cupboard but had no manpower to install it. To be carried forward. Roger Barry has confirmed microphone and headset belong to VCV so will require to be added to Assets Register. 6. Group sharing: BK advised policy document not yet in Dropbox. 7. Picnic in Park events: These have proved very successful, although the first few were cancelled due to bad weather. Approx 100 members have attended and all were appreciative of these events CJ to stand in for NP on 15th June.</p>	<p>KP</p> <p>RF/DD</p> <p>RF</p> <p>BK</p> <p>CJ</p>
<p>3. Risk Assessments: BK and JS had emailed GLs and identified a couple who were no longer GLs. The Groups list has been amended. Twentieth Century History and CAMEO groups have ceased. DC requested the paper version of the Groups list be closed down. BK stated Dropbox now has 3 areas for RAs: pre-2021, 2021 and proformas. There will be a GLs meeting on 21st June to answer any of their questions. The mantra will be "Keep It Simple"! DC to revamp his Walking group RA and JS to contact Engineering group to advise First Aid kits would not be required. RF relayed some of the comments made on the returned RAs and KP pointed out a couple of page numbering amendments required on some RAs.</p>	<p>BK/RF DC/JS</p>
<p>4. 2020/21 AGM: Date agreed as 21st October. Treasurer's and Committee Reports finalised and awaiting examination. Table Tennis figure outstanding. Geoff Lackey to obtain information if possible and forward to KP.</p>	<p>KP</p>
<p>5. Future Planning: July or August were considered the earliest for re-opening the Sports Hall for GMs. Ideally asap for CMs in the Lounge. Awaiting 14th June Government announcement on lifting of all restrictions on 21st June. GD referred to Speakers booked for Zoom GMs and the need to contact them to gauge their feelings on speaking at GWP. The increased cost of Speakers in person, rather than Zoom, was mentioned. NP asked about numbers permitted in Sports Hall and was advised that if the 2 metre rule applied, it would not be possible. BK reiterated the need for more committee members, especially ladies as two-thirds of the committee was</p>	<p>GD</p>

<p>male. Committee agreed on a “Walk in the Park” event, possibly in July, to encourage new members by inviting existing members to bring along a non-member friend.</p>	<p>BK</p>
<p>6. VCV Laptop: DC, Tony Davies and others have looked at the various proposals put forward. DC had emailed committee with several choices and stated the laptop needed to be as future-proof as possible. The technical aspects suggested were: a minimum requirement of an SSD with 256 gig, 8 megabytes of RAM and 2.5 mHz; McAfee or Norton security, giving constant updates; good graphics card. Software should be for a not-for-profit charity licence from Microsoft. RF reminded committee good connectivity was essential for Speakers. KP to check with TAT if VCV is VAT registered. Sub-committee to obtain costings for hardware and software. Committee unanimously agreed to go ahead with the purchase of the new laptop. Sub-committee (BK, RF, DC, KP) to report back at next CM.</p>	<p>BK/RF DC/KP</p>
<p>7. Finance Report: BK thanked KP for his monthly report. KP stated there were a few uncertainties that may affect the final figures for the year.</p>	<p>KP</p>
<p>8. Update on Groups, Holidays, Events & Theatre trips: a) Groups: Lynn Pragnell keen to start a Crochet group. Details to be published in the July Newsletter and E-News to ascertain members’ interest. b) Theatre trips: RF reported no change. c) Events & Holidays: MG has circulated latest information but is dependent on COVID19 restrictions being lifted on 21st June. Cheques from members have not been forwarded in case of cancellations.</p>	<p>TP/DD MG</p>
<p>9. Newsletter: TP joined the meeting. Committee agreed it was another excellent Newsletter. BK asked if the positions of PITP photos could be slightly altered. Details of possible new Crochet group to be inserted in July issue and E-News.</p>	
<p>10. Any Other Business: a) KP pointed out there was an additional cost of £60 p.a. for printing/posting documents and Newsletters to non-email users. DC suggested investigating whether members without email have smartphones and could therefore receive VCV documents. BK and DC to discuss a relevant article for insertion in Newsletter. b) RF suggested an Open Day for recruitment (as well as the “Walk in the Park” event) to recruit members, particularly younger people. BK stated TAT no longer has a minimum age of 55 yrs to join u3as and members do not have to be retired. KP pointed out many members do not wish VCV to grow too big. DC asked how many members are we restricted to at GWP. c) BK referred to the Christmas Dance on 20th November and requested GD, NP, SB to form a sub-committee to come up with ideas for the night and report back to committee in August/September. d) BK to email invitation to GM to <u>all</u> members this month instead of asking for those who wish to attend to contact RF.</p>	<p>BK/DC GD/NP/ SB BK</p>
<p style="text-align: center;">Date of next meeting Thursday 8th July at 10 am by Zoom</p>	