

V-CV U3A

Minutes of Committee Meeting

on 14th May 2020

conducted by prior emails received from committee members

Present: Ron Fenn, Cathy Jones, Barbara Berry, Mary Gotts,
Doreen Van Cauter, Nick Photi, Steve Bowler, Gill Davies, Dick Downs, Ken Pragnell,
David Collins

In absentia: Brenda Kember

MINUTES	ACTION
<p>1. Acceptance and approval of April 2020 minutes: The minutes were accepted and approved.</p>	
<p>2. Matters arising from April 2020 minutes: 3 a) Membership Renewals: 440 members now renewed as at 8th May 2020, including 7 new members. 3c) Communication with members during COVID19: E-News and telephone communication continuing with E-News now receiving more member input. 6. Groups' Report: Some Group Leaders have updated their activities which have been published in E-News 8. 9b) A.O.B: BK had sent new members a welcome letter and positive feedback has been received.</p>	
<p>3. AGM 2020 Preparation: CJ had previously circulated the draft Notification of AGM to committee. This had been updated from previous years due to COVID19 restrictions; names of members standing down are not to be included. Committee approved covering letter regarding deferment of AGM to be included with Notification and which will be emailed to membership by 28th May. Non-email members' copies will be posted on same day. BK had previously circulated documents on Charity Commission rules and TAT advice regarding the eventual date of an adjourned/postponed AGM. Several committee members raised questions on the postponement. These were subsequently resolved. RF had previously circulated the updated 2019/20 Treasurer's Report and Accounts and also the 2019/20 General Account. These were approved by committee.</p>	CJ
<p>4. Finance Report: RF's monthly report had previously been circulated. The Review of Groups' Financial Management was outlined. Comparison between 2019/20 financial outcome and the forecast for 2020/21 to be presented at a later date. Accessing the main ledgers on Beacon was explained.</p>	RF
<p>5. Videoconferencing committee meetings: Looking to the future and the uncertainty of when CMs can resume in their usual form, BK had suggested a sub-committee of BJB, RF and DC. This had been set up to investigate and recommend a suitable secure platform for VCV committee use such as Zoom or Skype. It is hoped trial runs will be established prior to the June CM. Some committee members were concerned about security issues.</p>	BJB/RF/DC

<p>6. Newsletter: While restrictions due to COVID19 are still in place, the Newsletter to be circulated to members by email and posted to non-email members. TP and DD were again congratulated on the continued improvement each month of the VCV Newsletter.</p>	
<p>7. Any Other Business: a) MG has indicated she will continue on the committee until after COVID19 is over and a full AGM can be held.</p>	
<p>Date of next meeting Thursday 11th June 2020 by videoconference</p>	