

V-CV U3A

Minutes of Committee Meeting

held on 13th February 2020

Present: Brenda Kember, Ron Fenn, Cathy Jones, Barbara Berry, Mary Gotts, Doreen Van Cauter, Nick Photi, Steve Bowler, Gill Davies, Dick Downs, Ken Pragnell, Tina Photi (item 10 only)

MINUTES	Action
<p>1.Co-option of Ken Pragnell onto Committee It was unanimously agreed to co-opt KP onto the committee.</p>	
<p>2. Acceptance and approval of January 2020 minutes: The minutes were accepted and approved.</p>	
<p>3. Matters arising from January 2020 minutes: 3.2.2.11i) Replacement chairs: Chairs now on order. BK had enquired of GWP Manager whether Lounge chairs could be cleaned and was advised this had taken place last Easter. GWP purchasing new chairs and tables for Lounge. 3.13ii) Assistance setting up at GMs: NP/SB reported no response from membership although a few members volunteered to help occasionally. 3.13iv) Disclaimer for trips/holidays: Ongoing. MG/BK still to meet to discuss and report back. 3.4. Membership Renewals: Committee approved CH's amendments and final draft agreed. RF mentioned self-subscription by members for TAM could be considered for the future. 3.5d) Purchase of new laptop: Ongoing. RF has investigated the purchase of new noticeboards for use at GMs and brought literature to committee. Purchase agreed for one new noticeboard. 3.11i) Purchase of TV and Hearing Loop: BK reported CWG had been informed VCV would not be sharing the cost of a new TV for the Lounge but would consider the purchase of a Hearing Loop, provided it was at least a 3-way split between VCV, CWG and Parish Council. 3.11iv) Extra storage space: Ongoing. Awaiting delivery of new trollies. 3.11v) Beacon upgrade: BJB had nothing new to report,</p>	<p>BK/MG RF BK</p>
<p>4. Herts Network & Cluster Group: BK and FB to attend the Herts Network meeting on Wednesday 18th March at 1.30 pm. MG and DD to attend the Cluster Group meeting at Sarratt Village Hall on Friday 10th July 2 – 4 pm.</p>	<p>BK/FB MG/DD</p>
<p>5. Finance Report: RF presented his previously circulated monthly report on VCV's finances and the review of Groups' financial activities. To date 26 Groups have responded to the request for information. RF pointed out the Treasurer has no direct overview on revenue. RF/CH to meet to discuss how CH pays in and records membership fees. BJB stated there is a facility on Beacon to record cheque numbers.CH to attend March CM and report to committee. Expenses and Finance policies agreed and now in Dropbox. They will be displayed on noticeboard at February GM. A draft end of financial year report for 2019/20 is being drawn up for March CM.</p>	<p>RF/CH CJ RF</p>
<p>6. Groups' Report: DVC reported on the recent Group Leaders' meeting and stated 42 Groups had sent representatives. No problems were raised. The up-to-date tea/coffee rota and Study Group List had previously been circulated. Groups present were requested to check their Group's details on a master list circulated at the meeting. BJB has updated the Groups' Directory, VCV website and Beacon accordingly. MG reported CWG were looking to set up a Ukulele Group and have been put in touch with Jim Connor.</p>	

<p>7a) Holidays & Events Report: MG reported the Neasden Temple event had been very successful and our current larger coach had been able to take 2 extra members. Thursford on 7th – 9th November 2020 to go on sale at April GM and there is a lot of interest in the proposed 14-day Caribbean Cruise on 7th January 2021. Discussion took place on recesses for potential future holidays and events, in particular, the hotel to be checked out for Thursford and River Line’s replacement for both the Lady Anne, which is being retired, and the Serenity. MG to send details to committee. This item to be carried forward to March CM.</p> <p>b) Theatre Report: RF reported Carousel sold out and no further bookings at present.</p>	<p>MG</p>
<p>8. Succession Planning/Committee Job Descriptions: The majority of committee members had previously circulated their job descriptions. In response to VCV’s recent advert 2 members have shown an interest in joining the committee. BJB to meet with CMcC. BK to meet with SL Ongoing.</p>	<p>ALL</p>
<p>9. Summer Event: The date for this event was confirmed as the August GM. Rose Ennis to provide a Strawberries & Cream tea.</p>	
<p>10. Newsletter: With some amendments, the Newsletter was approved for printing – 260 copies including 30 for the forthcoming Network meeting. BK/TP to meet to discuss format.</p>	<p>BK/TP</p>
<p>11. Any Other Business:</p> <p>i) DVC referred to the upcoming Poetry event on Tuesday 18th February which will be included in March Newsletter.</p> <p>ii) Discussion took place on BJB’s web stats report which had previously been circulated and will be issued every 3 months. DD and KP to be set up on Beacon.</p> <p>iii) GD stated speakers booked until 18th March 2021.</p> <p>iv) NP asked if it was compulsory to have a First Aid kit for every Group. It was agreed some Groups, eg Walking, may wish to carry some First Aid items but that it was not a compulsory requirement. MG pointed out CWG displays the whereabouts of a First Aid kit and defibrillator at its meetings.</p> <p>v) MG stated Westminster Lodge had contacted her to ask if VCV would be interested in a Walking Netball Group; CWG already have a Group started.</p> <p>vi) CJ referred to the continued lack of the popular “Getting to Know You” articles in Newsletter and was informed it is proving difficult to persuade members to contribute.</p> <p>vii) DD requested a reminder for Fitsteps Group Leader to submit article for Newsletter. DVC to organise.</p> <p>viii) BK reported TAT has been out of their office for several weeks, answering telephones but not responding to emails. BK also stated we should be aware that some telephone calls seeming like scams were sometimes genuine calls.</p>	<p>BJB/DD/KP</p> <p>DD/DVC</p>
<p style="text-align: center;">Date of next meeting Thursday 12th March 2020 10.00 – 12.00 in Lounge at GWP</p>	