

**Minutes of Tynedale u3a Committee Meeting
held on Friday 16th December 2022**

Present: Wendy Dale, Alicia Cresswell, Barrie Mellars, John Dark, Colin Argent, David Pattinson, Sally Hewitt, Barbara Redhead and Susan Turnbull

No.	Activity	Action/ person
1	<p>Welcome and Apologies: Apologies were received from Lesley Parsons.</p> <p>Thanks to David for providing mince pies to have with coffee.</p>	
2	<p>Minutes of meeting held on 24th November 2022 were accepted as a true record.</p>	
3	<p>Matters Arising: Wendy mentioned that when she asked about the Abbey providing sweet mince pies for the monthly meeting, it was suggested that we buy our own. We were happy to do this but had previously been told we couldn't.</p>	
4	<p>Chair's Report: We don't need to do anything else at the moment for the AGM.</p> <p>Margret Jacot has now confirmed she will act as compère for the 40th anniversary event after the AGM in March. Wendy has had a good response from the emails she sent out asking for input. Wendy, David and Sally will collate information and bring back a summary to the next meeting.</p> <p>Wendy will visit the Mart with Colin to see if it is suitable for an event in June.</p>	<p>WD DP SH</p> <p>WD</p>
5	<p>Business Secretary's Report: All information received has been distributed.</p> <p>We looked at the Dates and Deadlines for next year and it was pointed out that there was no monthly meeting in August. Susan to amend and send out.</p>	<p>ST</p>
6	<p>Policies: It was agreed that the Social Cohesion and the Hardship Mitigation policies should be together as one. A few changes to the draft document were agreed and Barrie will amend. It was agreed that there would be an allocation of funds in the budget for this purpose and each case would be assessed by the committee. If an event is open to all members it should be advertised in the newsletter at least 1 month before.</p> <p>Barrie had been looking into our other policies to see if we were compliant and we were not in two i.e. Accessibility and Equality. The review on Accessibility was deferred because Wendy thought there was a more recent version which had addressed most of the problems. Equality was discussed and Barrie made changes at the meeting which meant</p>	<p>BM</p> <p>WD/BM</p>

	<p>that we were compliant. It was agreed that the policies should be reviewed annually.</p> <p>It was agreed that the Welcome letter that John sends out to new members should be amended to reflect the Accessibility and Equality policies.</p>	JD
7	<p>Treasurer's Report: David had sent out a list of capital items which needed to be updated and he was able to confirm the updates at the meeting.</p> <p>Wendy asked about the money held for groups that no longer existed and David said he would liaise with Colin to identify those groups and transfer the money accordingly.</p>	DP/CA
8	<p>Programme Secretary's Report: The last monthly meeting went well with 81 members attending in person and 12 on Zoom; this was the largest number since we came back after Covid. Barrie received a lot of positive comments after the meeting.</p> <p>Barrie has speakers until July. He will forward details to Lesley and Alicia.</p>	BM
9	<p>Membership Secretary's Report: We continue to get new members and we now have 412. The coffee morning went well and John suggested having the next one at the end of January. The 26th was provisionally agreed and John will check with Owen. Alicia will put it in the newsletter.</p> <p>John said he would add something to the welcome letter regarding problems with accessibility and that there was financial help available if necessary. John will write it and send it to Wendy for review.</p>	JD AC JD/WD
10	<p>Publicity Officer's Report: Sally had circulated examples of a logo which could be used to promote the u3a on the basis of the 40th anniversary. This could be used all year on posters and for adverts in the Courant. The simplest logo was agreed upon. She had also put a poster together that would serve as the notice in the Courant. There were suggestions and Sally will make some amendments.</p>	SH
11	<p>Newsletter Editor's Report: Alicia has nearly a full draft but needs information about the speaker from Barrie; Barrie will send.</p> <p>The newsletter will go out between Christmas and New Year but because of problems with the post, the printed newsletters might be a bit late.</p>	BM
12	<p>Group Liaison Secretary's Report: Colin will send out a list of group members to the convenors, and ask for photos and also if there are any accessibility issues for their groups.</p>	CA
13	<p>Beacon Administrator and Website Manager's Report: Lesley has worked very hard to have a working website and this was much appreciated by the committee.</p> <p>Barrie has researched the cost of having a dedicated remote hard drive to back up the website, which was suggested by Lesley. Lesley will be asked to put a proposal together for the next meeting to take the matter forward.</p>	LP
14	<p>Events Secretary's Report: There are a number of events scheduled for next year and they have been advertised in the newsletter.</p>	

	Barrie asked about the venue for the Quiz Night. The problem with the Masonic Hall was that there was no bar and we would have to do our own food. He suggested that Hexham Golf Club might be a better venue because they would do the food and had a bar. Barrie got agreement to explore this option. Wendy and Colin will also consider the viability of the Mart when they visit.	BM CA/WD
15	Regional and Third Age Trust: We have received emails from TAT and they have revised their prediction of the difference between their expenditure and their income; the difference is narrowing.	
16	A.O.B.: There was no other business.	
17	Date and time for next meeting: Thursday 26 th January 2022 at 2pm.	

Meeting ended at approximately 12 noon.

Signed:

Dated: 28.01.23

