

**Minutes of Tynedale u3a Committee Meeting
held on Thursday 26th May 2022 at Hexham Golf Club**

Present: Wendy Dale, Alicia Cresswell, Barrie Mellars, John Dark, Colin Argent, David Pattinson, Lesley Parsons and Susan Turnbull

No.	Activity	Action/ person
1	Welcome and Apologies: Apologies were received from Sarah Bowen and Sally Hewitt.	
2	Minutes of meeting held on 21 st April 2022 were accepted as a true record.	
3	Matters Arising: There were no matters arising.	
4	<p>Chair's Report: Prudhoe u3a were very happy that five Tynedale u3a members had judged their writing competition.</p> <p>Our Open Day is from 11am until 3pm with the room booked from 10am to allow us to set up. It was decided that we would provide tea, coffee and water on the day.</p> <p>Colin will contact convenors to confirm the date and ask how many tables will be needed; he will also check how many are available.</p> <p>Alicia was concerned about advertising groups which were full, so wanted to merge language groups to ensure there were spaces on some groups. This was agreed would be done.</p> <p>Barrie asked if we wanted something displayed on the screen for the day and it was agreed that we would.</p>	CA
5	<p>Business Secretary's Report: All information received has been distributed.</p> <p>Wendy asked if there was anyone who would be interested in the information on insurance.</p>	
6	<p>Treasurer's Report: We are now in a quiet period for our accounts which runs up until the end of August when renewals begin again. There is nothing of significance to report on the accounts this month.</p> <p>We are running a deficit in the accounts at the moment. This is completely normal given that our significant income for the year will be from September when our membership year begins.</p>	

	We remain in a healthy state financially and continue to run ahead of the budget.	
7	Events Secretary's Report: Sarah was unable to attend but had sent in her report. It was decided that it would be better to address this within a subgroup which Wendy will arrange for sometime next week. Wording for the newsletter was agreed.	WD
8	Programme Secretary's Report: Barrie was very pleased to tell us that the Abbey have vastly improved their broadband connection so is much happier with the situation. The last monthly meeting only had 14 people on Zoom so maybe it is becoming less popular. Barrie stipulated that speakers should be in the room rather than on Zoom because that makes the technology so much easier. The speaker next month is from the Tyne Rivers Trust and should be good. The speaker for July is Professor Bentley who is very good and should bring in a good audience. The speaker for December will be Chris Pollock on plant toxins.	
9	Membership Secretary's Report: We are ticking over with new members and the electronic form appears to be working. Colin sent John a short list of people in groups who don't appear to be members which he and John will investigate. John will send Alicia an article for the July newsletter about renewing membership. He will also arrange with Alicia for a printed renewal form to go out with the printed version of the newsletter. There were 5 people at the last coffee morning, and it was agreed that this was probably a more normal number to expect as we settle down post Covid. John has explored smaller rooms at the Abbey and different mornings which was agreed. John will book the next coffee morning with Owen which will be on Friday 8 th July at 10:30 and ask him about the 'pebbles in the jar' system of counting numbers at the monthly meeting.	CA JD JD JD JD
10	Publicity Officer's Report: Sally had circulated a report with recommendations for Facebook and a suggested Facebook Acceptable Use Policy. The thoroughness of the report was commented upon, and the recommendations and policy were accepted. Wendy volunteered to be the second administrator (with Sally) for our Facebook page. Regarding the next advert, it was agreed that the position of the item about the coffee morning should be swapped with the item about the monthly meeting to give the monthly meeting more prominence. Susan to make contact with Sally to share the decisions of the meeting.	ST
11	Newsletter Editor's Report: Alicia said she now had enough for this month's newsletter.	
12	Group Liaison Secretary's Report: Colin and Lesley have discovered that some parts of Beacon don't talk to other parts. When Colin changed the name of the convenor on the group page the details on the personal page weren't updated. Colin has had a 'spring clean' and taken off potential groups that have not started but it looks as though there might be a new French Conversation group.	

13	<p>Beacon Administrator and Website Manager's Report: The convenors' list is now up to date.</p> <p>It was agreed that any committee member who becomes aware of a deceased member should tell Lesley or John, and they will amend the records and inform the group's convenor.</p> <p>Our website now has its own YouTube channel so anyone who has a video of their group can contact Lesley to upload it.</p> <p>The Third Age Trust Risk Assessment Forms have been revised so Lesley has revised our forms accordingly.</p> <p>Lesley has discovered that some pictures of the website are not optimised so she will correct that.</p>	LP
14	<p>Regional and Third Age Trust: David attended the AGM. The regional fees which were suspended during lockdown have been reinstated; the fee for our u3a is £60 per annum. David voted against this but he was the only one. A new Chair was elected.</p>	
15	<p>A.O.B.: John received an email request to inform our members of a concert in the Abbey and John wasn't sure what the procedure was for dealing with this type of request. It is an issue that has been raised before and it had been agreed that we would not use the website or the newsletter for such matters. It is not something the committee were happy with. It was agreed that in future we should use the Facebook page for sharing such information.</p> <p>Wendy brought our attention to the Discovery Award which is like a Duke of Edinburgh Award for over 50s, which some of our members might be interested in. Wendy will investigate how other u3as have used the Award.</p>	WD
16	<p>Date and time for next meeting: Thursday 23rd June 2022 at 2pm.</p>	

Meeting ended at 15:35.



Signed:

Dated: 6.07.22