

**Minutes of Tynedale u3a Committee Meeting
held on Thursday 20th January 2022 at Hexham Golf Club and on Zoom**

Present: Wendy Dale, Alicia Cresswell, Barrie Mellars, John Dark, Colin Argent and Susan Turnbull with David Pattinson and Kevin Stephens on Zoom.

No.	Activity	Action/ person
1	Welcome and Apologies: There were no apologies.	
2	Minutes of meeting held on 16 th December 2021 were accepted as a true record.	
3	<p>Matters Arising: Kevin agreed to write a role description for his post for the newsletter.</p> <p>John hadn't been able to look into the copyright issue but would do so for the February meeting.</p>	<p>KS</p> <p>JD</p>
4	<p>Chair's Report: AGM – It was decided to have the AGM as a hybrid meeting with voting in the hall and on-line, as well as providing refreshments so that it was more of a social occasion. Alicia said she had everything she needed for the February newsletter. Barrie said he needed the details of any motions and nominations as soon as they were available to program into Zoom. David asked what was the deadline for the year end accounts to be ready, which Wendy said was in time to go in the March newsletter (17th February).</p> <p>u3a Day – Wendy suggested that we ask if any members are willing to help with organising u3a day in September. This opportunity might suit someone who doesn't want to be on the committee but would like to help in a smaller way. It was decided to have an open day to mark this occasion, with stalls which convenors could man, at the Abbey. David suggested that we could ask the Mayor of Hexham to open it. Wendy said this needs to be promoted now, so groups could think about what they might present.</p> <p>Platinum Celebrations – Wendy suggested we could canvas interest; possibly have a garden party. After discussion it was decided to have a garden party but separate from the Platinum Celebrations.</p> <p>It was decided not to do anything for the Platinum celebrations as we are doing quite a lot this year.</p>	
5	<p>Business Secretary's Report: All information received has been distributed.</p>	

	<p>The dates and deadlines for 2022/23 was discussed and it was agreed to change April's committee meeting date to the 21st and the time from 2pm to 4pm.</p> <p>There was discussion on the coffee morning dates and it was decided to have the next coffee morning on 17th March.</p>	
6	<p>Treasurer's Report: A report had been shared with the committee prior to the meeting. The comments below are based on our unexamined accounts for 2021. Although we saw a reduction of 11% in the year of membership subscription income, this was more than made up by a near 40% reduction in our costs. This resulted in a near 20% increase in our Funds as at 31st December.</p>	
7	<p>Programme Secretary's Report: Oliver Dixon has agreed to do the talk for the February meeting but wants to do it on Zoom. Barrie said this could be projected in the hall to accommodate in-person attendees as well as Zoom attendees.</p> <p>The last meeting went well and Barrie has received good feedback. Speakers are booked up until September.</p> <p>DID went well with 53 attendees. Two more castaways have been booked for February and March.</p> <p>Barrie asked if were having refreshments at the February and March meetings. It was decided to have them, so Barrie said he would book them with the Abbey.</p>	BM
8	<p>Membership Secretary's Report: We used early January as the cut-off for those not renewed – many thanks to the Committee members who did the phoning around in late December. I think we found a lot of people away so I suggest we do this phoning in early December next year.</p> <p>Following that little drive, we had a further 14 renew after Dec 31st so the current membership, as of today, 20/1/22, is precisely 400. This can be broken down as Associate 7 (2%), Individual 297 (74%), TAM 96 (24%). John has marked all those previous members who have not renewed as 'Lapsed', and we are down to 30 of these. Only if there is a clear cut declaration of no longer wanting to be a member do they go to 'Resigned', and we have 40 of those in the past year. 7 members have died.</p> <p>Almost exactly half the renewals were done on the online form, the rest coming as anything between beautifully copperplate completed forms, and a cheque with a post-it on the back.</p> <p>John suggested for next year:</p> <ol style="list-style-type: none"> 1 Revised online form 2 Online form for new membership applications – I suspect new members are more computer-savvy? 3 Renewal form downloadable as a word document accessible from the website – the current form is a pdf which needs to be printed. 4 A fuller welcome letter to new members. At the moment they all get a cheery email from me, as much to check that I have the correct email address. <p>There was discussion on the future of membership cards and it was decided to send out</p>	

	membership cards to new members this year but not keep producing cards every year. We need to look at other ways to check people into the monthly meetings.	
9	Publicity Officer and Website Manager's Report: Kevin was pleased to have a date for the next coffee morning. He will design an advert for the committee to approve and get it into the Courant on 10 th March.	
10	Newsletter Editor's Report: Alicia hasn't received much content this month but there is a lot of information about the AGM so she has enough for the newsletter.	
11	Group Liaison Secretary's Report: The photography group has decided to close. Colin proposed that the convenors' lunch should be in March and that would be a good opportunity to tell them about the open day in September which is better done face to face. Colin will research the venue, availability, menu and prices. David said there was £800 in the budget for the event.	CA
12	Regional and Third Age Trust: Colin attended the Regional Co-ordinators' meeting which was interesting but very little came out of it. Tynedale seem to be doing better than others with regard to membership.	
13	A.O.B.: Kevin pointed out that the Hadrian's Wall website still uses the domain name of u3ahadrianswall.co.uk which still associates the website with the u3a. He also said the word "u3a" has been removed leaving Tynedale as the main page heading.	
14	Date and time for next meeting: Thursday 24 th February 2022 at 2pm at Hexham Golf Club.	

Meeting ended at 15:30.

Signed: 

Dated: 28.03.22