

Speaker Engagement Form

Please complete and return to:

Mrs Marilyn Ham, 33 East Pafford Avenue, Watcombe, Torquay TQ2 8BZ

Telephone: 01803 311285 / 07931 703873

Email: marilynham@hoymail.co.uk

	Date of event	Start Time	Venue
Wednesday		2.15pm start Please arrive between 1.30 & 1.45 pm	Central Church Torquay TQ2 5RN

Title of Talk	
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Speaker Name		Agreed Fee	
Address		Travel or other expenses	
		(Estimated Mileage)	
Email		Telephone	
		Mobile	

Suggested introductory information about you for the audience

Do you require a reserved parking space or do you require collection – if so, from where?

Equipment agreed – please indicate Y/N each item

Microphone – fixed ☐

Lectern ☐

Projector ☐

Microphone – worn ☐

Laptop ☐

Screen ☐

Other Requirements