

Tiptree u3a Committee Meeting Minutes



Date 13TH March 2024

Venue – Tesco

Present: D.Keiller, M.Pattenden, P.Outen, J.Carter, S.Harvey & J. Elliott

Apologies received from D.Ledwell

No	Item	Action	Actions	Actionee	Date
1	Minutes of last meeting	Adopted as correct			
2	Matters arising	No matters arising (see ongoing matters)			
3	Ongoing matters	<p>Bulletin – David had sent some notes to Peter W and will be meeting him again</p> <p>New members meetings is now on the 19th April. The hall is available from 1.30p.m. to 3.30p.m, This will be an open meeting and tea and biscuits will be available</p> <p>More leaflets needed in Tesco. Advertise future events in the Look magazine and Tiptree Life</p> <p>Possible group leaders meeting later in the year</p> <p>Pat testing of equipment used at meetings. David to ask at the next monthly whether there are any members who are suitably qualified and are willing to carry out these checks</p>	<p>Meeting with Peter W</p> <p>Hall to be set up on day</p> <p>Tea/ biscuits</p> <p>Announce date at month meeting</p> <p>More</p> <p>Leaflets</p> <p>Info to both publications</p> <p>Arrange</p> <p>David to mention at meeting on 21 March</p>	<p>DK</p> <p>committee members</p> <p>P.O.</p> <p>DK</p> <p>CH</p> <p>MP</p> <p>DK</p>	<p>Ongoing</p> <p>19 April</p> <p>Monthly meeting 21 March a.s.a.p</p> <p>a.s.a.p.</p> <p>Ongoing</p> <p>Ongoing</p>

4	Finance report (DL)	<p>The finance report had been circulates prior to the meeting. There were no matters arising As we are now using Tesco there is no cost for a hall for committee meetings However the hall is not available in December. Need to book an alternative Annual report to be forwarded</p> <p>Inventory of equipment. There were still some items that needed storage space. Peter agreed to take these.</p>	<p>Book Hall</p> <p>To collect equipment</p>	<p>DL</p> <p>DL`</p> <p>PO</p>	<p>Ongoing?</p> <p>a.s.a.p;</p> <p>Ongoing</p>
5	Membershi p report (JC)	<p>There have been 2 new members since the last meeting. Membership now stands at 384</p> <p>Janet had sent our 39 emails to new members who have joined since last July, only 2 had replies. One of these wanted to know the times and meeting places of ALL the groups. Present group leaders to be contacted to obtain this information</p> <p>Posters for the new members meeting to be published nearer the date of the meeting and to make it clear that this will be a drop in session not a fixed time meeting</p>	<p>a.s.a.p.</p> <p>Prepare posters</p>	<p>JC</p> <p>MP</p> <p>JC</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
6	Group Report (MP)	<p>Theatre group leader Carol advised that several, members of her social sub-committee had indicated that they would be prepared to take this on as a sub-committee with one person indicating at they might be prepared to take it on as leader (Caroline). The committee were pleased that it looked as though the theatre group would therefore continue.</p>		<p>DK To announce this at the next monthly meeting</p>	<p>21 March</p>

		David to announce this at the next month meeting. Carol will keep the committee advised.		CH	Ongoing
7	Social Events	<p>Wine Tasting – 25th April. 8 to a table So far only 25 tickets have been sold. Need 30/35 to break even. Wine pourers wearing black It was agreed to ask Watts if they would be able to provide non alcoholic for the non drinkers. If not would they object if we do. Non alcoholic drinkers to have different coloured tickets. Raffle – There is a donated painting as one prize David to mention the possibility of non-alcoholic drink at the next monthly meeting</p> <p>Afternoon tea to me mentioned at the monthly meeting AFTER the wine tasting event</p> <p>Boat Trip – Accessibility guide to be available for those who may need assistance getting on to the boar.</p> <p>Fish and Chip supper fixed for Thursday 12th September 2024 in community hall. Hall booked from 5 to 9p.m. Event to run from 5.30 to 8.30 Phil needs to know how to work the sound system. Tea and Coffee will be available. Those attending can bring their own wine.</p> <p>Music quiz – 31 October – Phil</p>	<p>Committee</p> <p>Contact Watts. Print different coloured tickets</p> <p>Announce tea date</p> <p>Prepare guide</p> <p>Committee on day</p> <p>Tea and coffee</p>	<p>CH</p> <p>CH</p> <p>DK</p> <p>CH</p> <p>CH</p> <p>P.O.?</p> <p>P.O</p> <p>P.G.</p>	<p>DK to remind members of the event and the possibility of non alcoholic drink</p> <p>May monthly meeting</p> <p>Ongoing</p> <p>April monthly meeting</p> <p>Ongoing</p> <p>Ongoing</p>

		George is organising all of this. Charge to be £2 pp			
8	Access to meetings	After a long discussion regarding regulations for those with disabilities and their carers attending meetings. It was agreed that members should be advised that they MUST advise the committee or group leader if they require assistance in any way. David agreed to look in to the policy. It was felt that when carers are attending a paid event (say afternoon tea) if they are staying they should pay the cost of the event. – discuss at next meeting	Look at policy	DK	Ongoing
9	Art Group	The art group had asked if it was possible to display some of their work at the AGM. Agreed they could display their work at monthly meetings as people could look at them during the tea/coffee period	Notify art group	MP	Ongoing
10	East of England Region	It was felt that some of the zoom topics might be of interest to our meeting. Therefore this publication should be circulated to all members. (After the meeting Jan had problems with Beacon so Carole agreed to forward this to members	Circulate publication	JE CH	Ongoing Ongoing
11	Site works	Terms and conditions need signing off. Since meeting it has been agreed by the committee members that it is in order for Debbie to sign.	Sign terms and conditions	DK	a.s.a.p.
	Future meetings	Committee Meetings 10 th April 8 th May 12 th June 10 th July			

		Members Monthly Meetings 18 th April 16 May 20 June 18 June			
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Minutes agreed by committee

Signed Chair