

Venue	Contact Details	Room(s) within Venue	Cost per hr	Max. People	Notes incl. nos. of chair/tables
Bishops Park	Town Council (TC) See below	Main Hall & Club Room	£19.30	standing 110/sitting 80	Cupboard in Foyer has 48 x adult material covered chairs 30 x blue plastic chairs 10 x 8 x 6' tables & 6 x 4 x 4' tables - children's furniture 38 x kids chairs - tables 3 x blue tables 6 x kids tables - (6 around table) for hirers use
		Committee Room	£6.40	Sitting 15	Upstairs so not suitable for people with mobility issues 4 trestle tables & 15 adult chairs
		Club Room	£8.10	Standing 40/Sitting 30	
		Main Hall	£11.20	Standing 70/sitting 60	
Bishops Stortford Library		Room for hire	£20.00	30 person capacity (10 during Covid)/free wifi/disabled access/kitchen facilities/6.4x4.5 m	6 tables/ flipchart £20/hour, £70 for 4 hours, £130 All Day 50% reduction for charities & nfp
Charis Centre	Email: office@thecommunitychurch.org Tel: 01279 461231	Small Hall	£20 .00	up to 70 theatre style seating	Has AV and a hatch through to the kitchen
		Smaller Rooms Upstairs	from £11.00	various configurations	AV can be available but may be extra charge
Emmaus Centre			£14.00/hr		Prices from April 2024 (Previously £13.00)
Havers Community Centre	Town Council (TC) See below	Main Hall & Baden Powell Room	£16.70	normally 130	
		Main Hall	£10.40	normally 70 standing/60 seated	
		Baden Powell Room	£8.40	normally 40	
Markwell Pavilion	Town Council (TC) See below	Main Hall	£7.49	70 standing/60 seated	Chairs + Tables available in foyer Tables and Chairs in Foyer for Markwell Pavillion 16 x 6' 10 x 4' tables 70 x chairs
		Elsie Barret Room	£6.44	40 standing/30 seated	
Methodist Church	All enquiries to email: churchoffice@stortfordbaptist.org	We have a number of rooms, both small and large, as well as one large room (pre-COVID capacity of 300+) with AV capability. (However, the AV is not always available as it depends on tech team approval).	From £11/hr		£11 per hour for smaller rooms to £44 per hour for our largest hall. Most spaces are under £20 per hour
St Michaels Mead Community Centre	Town Council (TC) See below	Main Hall	£20.50	100seated/150 standing	Has a stage
		Small Hall	£10.20	16 seated/20-25 standing	
		Mezzanine	£5.10	6	Various tables/chairs in Centre
The Hub Church	Tony Hickman 07788612398	Main Hall	£18 Mon - Fri £20 Sat/Sun	seats just over 100	Rates may be negotiable, dependent upon regularity of usage
		Three smaller rooms	£8.00	suitable for up to 12 people	

<b>The New Apton Centre</b>	email - <a href="mailto:community@thenewaptoncentre.org/">community@thenewaptoncentre.org/</a> tel:01279 504748 Working days: Mon-Friday (not Tuesday) 9-4	Hall	£18.50	seats 50 comfortably	This is a classic old school hall style, currently set up as a lounge for our day clients but can arrange it into a lecture style if needed.
		Garden Room	£12.50	seats 25 comfortably	Currently set-up as a dining room and great for table based activities such as crafts or meetings.
		The Creative Room	£12.50	seats up to 30	Currently a blank canvas, leans itself to seminars, round table working or arts and crafts.
<b>Thorley Commuunity Centre</b>	01279 329686	Large & Small Halls	From £9.00/hr	The Caretaker prefers that prospective hirers phone to discuss their requirements.	£9.00 per hr small hall £16.00 per hr large hall (£21 for both)
<b>Town Council Chamber (Conference suite)</b>	Town Council (see Below)	Council Chamber	£10.00	normally 25 /during Covid-19 max capacity = 20 (10 around the table and 10 around the edges of the room)	
		Meeting Room	£6.00	6 / during Covid-19 max capacity = 4 max	
<b>Town Council Contacts (TC)</b>	To hire as a one-off phone - 01279 715004 ( <a href="mailto:tracey.gaynor@bishopsstortfordtc.gov.uk">tracey.gaynor@bishopsstortfordtc.gov.uk</a> ) To hire on a regular basis phone Anne Shirley 01279 712146 ( <a href="mailto:anne.shirley@bishopsstortfordtc.gov.uk">anne.shirley@bishopsstortfordtc.gov.uk</a> ). Has a website.				