

Zoom Meetings - if you are organising your own on the Thanet u3a A/c

If you want to use Zoom yourself for a new Group or Course:

- 1 Please ensure you let me know if your group/course is to be ONLINE
- 2 I will set up as 'repeating', which allows the link to remain the same
- 3 For first use:

Open 'zoom.us'*

Sign in with our U3A account details:

User ID: 'zoom@u3athanet.org.uk'

Password: 'Thanet2022'

Go to 'Meetings' and find yours

Click on its entry, which allows you to copy the meeting link and details as provided and send to members

Keep a copy for yourself

- 4 For subsequent meetings, use the same details

*NB: There is a new security feature in Zoom. If you cannot sign in, wait a while as Zoom may have asked me for a passcode.

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Groups & Courses Organiser

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