

**TAW U3A**

**Registered Charity 1026238**

**Trustees Meeting on Monday 3 October 2022 at Roundswell Centre, Barnstaple , at Noon**

**Minutes of Trustees Meeting No 298**

**Present:**

David Baker [DB]

Jill Baker [JB]

Lynden Davies [LD]

Veronica McLaughlin [VM]

Theres Smallridge [TS]

Peter Thompson [PT]

Valerie Fama [VF]

Paul Bate [PB]

Jackie Ward [JW]

Mal Thompson [MT]

1. **Apologies: for Absence:** Colin O'Brien [COB] Bob Godfrey [BG]

2. **To confirm conflict of interest:** None

3. **To confirm Minutes of Trustees Meeting held 2 August 2022** *confirmed and signed*

**4. Any Matters arising not on the Agenda**

**6a** Accident Forms. There is an Accident Book in Roundswell Hall

Completed Accident Forms to be held by the Secretary (TS)

**7c** Update on History Account: Ken Bonewell will use the funds in the Account to fund various events in the History Group.

**5 Any Correspondence** None

**6 Items from the Chairman**

a) **Bookers Card.** [LD] will open an Account with Bookers. The purchases need to be paid for by the person using it and no credit. Groups can use it. [PB] to inform the Group leaders. If necessary the money can be claimed back from [CB] if appropriate.

**b) Requirements for Coach Hire**

This was agreed as per the presented document.. [LD] is to find out details about the Bonded schemes and the safeguards in place for us and the company.

**c) Arrangements for signing a Contract.**

This was agreed as per the document presented.

General

Group leaders should not be signing contracts if there is a financial liability [PB] is to raise this at the Group leaders meeting.

**d) Arrangement for starting up new groups**

[PB] needs to be notified when people contemplate to start a new group and before it goes in the News Letter

**e) Coffee mornings and Speakers.**

If a non-member wants to attend at a coffee morning they need to pay a pound

Unless they have a ticket from Veronica.

If they are not joining they can't come to future coffee mornings.

- f) [LD] has agreed to speak about Hospitality on the 6<sup>th</sup> of March 2023  
Please contact Mal Thompson if you have any suggestions regarding possible speakers.  
There have been several suggestions made, regarding speakers Quince Honey Farm.  
amongst others.

## 7) Financial Matters

**Financial Statement.** The financial situation looks fine at the moment.

## 8. Facebook and Group Leaders meeting.

- a) Facebook usage has been slowly growing.  
b) Group Leaders meeting on the 4<sup>th</sup> of November.  
[PB] to send out Agenda to Group leaders and Trustees.  
[LD] will provide, Cake and Biscuits.[DB & JB] to provide Tea, Coffee, Sugar & Milk.  
c) Facebook Administrator Trustee Role Description Approved

## 9. Update on Beacon

- [DB] to mention the usefulness of Beacon at the Group Leaders meeting.  
[DB] to look at access to email addresses, for Valerie, on Beacon

## 10. 2023 Holidays and Annual Trip.

**Annual Holidays:** [LD] has quotes from Blakes, to Beaufort Park Hotel Mold  
For Sunday 7<sup>th</sup> to Thursday 11<sup>th</sup> May 2023 and  
Shanklin Hotel, Shanklin, Isle of Wight  
For Monday 30<sup>th</sup> October 2023 to Friday 3<sup>rd</sup> November 2023.  
These have been approved and details are going to be published in the  
Newsletter. There will be a £50.00 Deposit on application.

**Annual Trip** to Paignton and River cruise to Dartmouth on the 14<sup>th</sup> of June.  
The price for the coach hire will be £640.00  
[LD] will confirm the prices and details at our next meeting in December.

## 11. Future of BTT Garden Days and Garden Days Group

Grahams Kings Garden Group to carry on, but everyone must be either a full member of  
Taw U3A or an Affiliated member.  
Instead of another garden group It was suggested to run Day Trips by coach once a  
month during the Summer. The proposed programme for 2023 was approved

12. **Trustees Input** [VF] suggested that we have a pickup point at Chilpark  
on the Day Visits

## 12 Any other Business none

## 13. Date of Next Meeting. Monday 5 December 2022 after Coffee Morning.