

Minutes of the meeting of the Executive Committee (EC) of Tadley & District U3A (T&D U3A)

12th May 2023

Committee:

Colin Hewitt (CH), Steve Sharpe (SS), George Porter (GP), Roland Higgins (RH), Jacki Cassidy (JC), Carol Phipps (CP), Sue Geater (SG), Gail Biggs (GB), Diane Carter (DC), Mike Batson (MB).

AGENDA ITEM	ACTION
<ul style="list-style-type: none"> Apologies for Absence: None 	
<ul style="list-style-type: none"> Minutes of the EC meeting held on 28th April 2023: The minutes were approved and signed. 	
<ul style="list-style-type: none"> Matters Arising: None 	
<ul style="list-style-type: none"> Chairman's Report: <ul style="list-style-type: none"> We have been advised that SiteWorks (the replacement for SiteBuilder) will soon be ready for the first selected transitions (not us). The Job Descriptions need revisiting before the AGM as new officers will need them. Contact Newbury U3A about their renewal procedure. 	Officers CH
<ul style="list-style-type: none"> Secretary's Report: <ul style="list-style-type: none"> AGM documentation is complete except for 2022 Minutes GP to review the Charity Commission data after the AGM 	GP GP
<ul style="list-style-type: none"> Treasurer's Report: <ul style="list-style-type: none"> Les Bone has signed off the accounts for 2022/2023 The 2022/2023 deficit is £947.25 The EC may vary fees at its discretion. Current intentions are: <ul style="list-style-type: none"> The Membership fee for 2024/2025 will remain at £15 The Group Attendance fee for meetings in hired accommodation will be raised to £2 for 2024/2025 The Membership Renewal Process will be discussed in the summer. The car parking situation at Pamber Heath Village Hall will be kept under review. 	JC JC SS
<ul style="list-style-type: none"> Group Secretaries Report <ul style="list-style-type: none"> Summer Event with Guitar group to be discussed in June. Check HEVH dates. Signage for Library groups [C/F] a new roll up Banner has been ordered 	JC JC
<ul style="list-style-type: none"> Monthly Meeting arrangements <ul style="list-style-type: none"> Group tables to restarted (rota) Membership cards to be checked once queueing space is available [esp AGM] Volunteers required to restart raffle 	JC JC CH
<ul style="list-style-type: none"> Membership Secretary's Report: <ul style="list-style-type: none"> 43 new members 	
<ul style="list-style-type: none"> AOB: <ul style="list-style-type: none"> The membership will be asked to suggest charities to be considered as the 'Chairman's Charity' for the year 2023 to 2024. 	CH
<ul style="list-style-type: none"> Date of next meeting: Friday June 9th 	

Signed

Dated