

Minutes of the meeting of The Executive Committee (EC) of the Tadley & District U3A

10th February 2023

Committee: Mike Batson(MB); Gail Biggs(GB); Jackie Cassidy(JC), Diane Carter(DC); Roland Higgins (RH); Colin Hewitt (CH); Carol Phipps (CP); Sue Geater (SG); George Porter (GP); Steve Sharpe(SS)	
AGENDA ITEM	ACTION
1. Apologies for absence: None	
2. Minutes of the EC meeting held on 13th January 2023: The Minutes were signed as a true record of the meeting.	
3. Matters arising: none	
4. Chairman's Report (CH) <ul style="list-style-type: none"> U3A Site Builder repairs are ongoing. Peter Marsh is assisting, Heath End Village Hall PA Guide is now posted adjacent to the system Gail Biggs and Diane Carter have been gratefully co-opted to the Executive Committee. Scope for more volunteers remains. ONGOING Several first draft job descriptions were submitted – all needing more work. 	ALL
5. Secretary's Report (GP): <ul style="list-style-type: none"> GP submitted the Charity Commission Annual Return by 31/01/2023 as required. GP will make further updates to our entry (updated documents). He has provided the missing 2022 EC minutes to Peter Marsh for website. 	GP
6. Treasurer's Report (SS): <ul style="list-style-type: none"> SS provided the January accounts spreadsheet which reported a Charity Account balance of £25,795.02 and a Social Account balance of £2,601.36 in line with expectations. Some groups are being subsidised significantly, which needs to be kept under review. ONGOING Pamber Hall parking charges have not been covering costs. Rate has been doubled to £2. Review ongoing Investigate card payment options – Treasurer/Finance sub-committee. C/F 	SG JC SS
7. Membership Secretary's Report (JC): <ul style="list-style-type: none"> Membership is shown as 730 by Beacon. 23/24 renewal process <ul style="list-style-type: none"> Renewal Forms will be mailed out late February. JC has booked 4 in-person renewal sessions and organised helpers. Renewal will also be possible at the 30 March Open Day 	JC
8. Group Liaison Report (JC): <ul style="list-style-type: none"> Open Day at TDCA Thursday 30th March. SG has provided minutes of the 26/1 Group Leaders meeting. GP to recirculate. 	GP
9. AOB: <ul style="list-style-type: none"> CH will pick a location for the anniversary tree 	CH
10. Date of next meeting: <ul style="list-style-type: none"> Friday 10th March 2023 @ 2.00 pm in the Beavers Room at TDCA 	JC

Signed

Dated