

14<sup>th</sup> July 2023

Committee:

Colin, Steve, George, Roland, Jacki, Carol, Sue, Gail, Diane, Mike, Hadassah.

AGENDA ITEM	ACTION
<ul style="list-style-type: none"> <li>• <b>Apologies for Absence:</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Minutes of the EC meeting held on 9<sup>th</sup> June 2023:</b> The minutes were approved and signed.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Matters Arising:</b> None</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Chairman's Report:</b> <ul style="list-style-type: none"> <li>• SiteWorks progress continues. Our Sitebuilder site remains usable.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Secretary's Report:</b> <ul style="list-style-type: none"> <li>• AGM preparations are complete. 10 EC nominations were received by the 30<sup>th</sup> June deadline – 1 each for Chair, Secretary and Treasurer, none for Vice Chair, and 7 for Committee. No motions have been received</li> <li>• GP to review the Charity Commission data after the AGM</li> </ul> </li> </ul>	<b>GP</b>
<ul style="list-style-type: none"> <li>• <b>Treasurer's Report:</b> <ul style="list-style-type: none"> <li>• The 2022/2023 audited financial report is included in the AGM presentation</li> <li>• The June 2023 financial report had been distributed and is in line with expectations</li> <li>• Gift Aid processing is complete</li> <li>• Cheque signatories will need updating</li> <li>• The Membership Renewal Process will be discussed in the summer</li> </ul> </li> </ul>	<b>SS JC</b>
<ul style="list-style-type: none"> <li>• <b>Group Secretaries Report</b> <ul style="list-style-type: none"> <li>• The Summer Event with Guitar group on Saturday 27<sup>th</sup> July needs set-up helpers from 1:30pm</li> <li>• Family History, Table Tennis and Wine Appreciation are all going well</li> <li>• A Christmas event at TDCA is being planned</li> <li>• Table-top u3a signage for Library groups [C/F]</li> <li>• a new roll up Banner has been ordered</li> </ul> </li> </ul>	<b>ALL  JC JC</b>
<ul style="list-style-type: none"> <li>• <b>Monthly Meeting arrangements (20<sup>th</sup> July)</b> <ul style="list-style-type: none"> <li>• AGM 1100 sharp; Speaker 1200 immediately following raffle draw</li> <li>• Membership cards to be checked</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Membership Secretary's Report:</b> <ul style="list-style-type: none"> <li>• We have 709 members including 56 new.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Commemorative Tree</b> A plaque has been ordered and will be installed shortly</li> </ul>	<b>CH</b>
<ul style="list-style-type: none"> <li>• <b>Charity</b> Treloar's was selected as the 'Chairman's Charity' for the year 2023 to 2024.</li> </ul>	<b>CH</b>
<ul style="list-style-type: none"> <li>• <b>AOB:</b> none</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Next meeting:</b> 15<sup>th</sup> September (changed from 8<sup>th</sup>) 2pm Beavers Room TDCA</li> </ul>	

Signed

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Dated .....