

SUDBURY GROUP OF THE THIRD AGE TRUST
Minutes of the Executive Committee meeting
on Tuesday, 14th June 2022

Present: Brian Orton, Chairman
Dorothy Beal, Secretary
Colette Bentley, Speaker Secretary
Nicola Godwin
Richard Thomas
Janet Cruttenden, Co-opted member

John Freeborn, Membership Secretary
Bruce Clegg, Publicity
Sue Campbell
Dee Hoile
Anita Tuddenham (observer)

1) Apologies for Absence: Brian Hemmings, Webmaster

2) Minutes of the Meeting held on Tuesday, 12th April 2022

The minutes were adopted and signed by the Chairman as a correct record of the meeting.

3) Matters Arising from 12th October 2021 meeting

4 The prompt sheet for phoning New Members . Good Feedback from this. ACTIONED

To ensure new members are identified at a monthly meeting John will highlight their names on the registration sheet for one month only. To continue JF

Sashes have been bought and worked well. More Meeters and Greeters are required. All

Matters Arising from 8th February 2022 meeting

Guidebook updated. The 2018 Leaders Advice Sheet has been replaced by Group Leaders Guidance Parts 1 & 2 and is now on the website. Copies will be distributed to all group leaders. (JF) JC

16. Policies – still need to be done CARRY FORWARD

Dropbox – requires a further sub-committee meeting to discuss this. CARRY FORWARD

Possible ideas to add accident forms on it accessible by DB TL/BO/RT/DB

Matters Arising from 12th April 2022 meeting

4. Invitation and presentation on 14th June 2022. ACTIONED

Group Leaders Lunch 29/04/22. Feedback had been good; event had gone well. Most committee members in favour of it being an annual event but to include advice/ assistance/training elements as well as social. Date for 2023 to be agreed at future meeting.

Evening meetings – Brian had only 2 replies when he asked membership if we should have more evening meetings one for and one against. Will not pursue any further unless demand increases. Ironically good feedback from those who attended the Jive and Stroll (Sudbury Jive) which is on Friday evenings.

12. New display board bought. ACTIONED

4. Chairman's Report

1st Aid Defib Demo – Martin Richards of Gyrphon able to provide demonstration. No fee but a donation expected. It was agreed demonstration would be after coffee 11.45 at the monthly meeting 25.10.22. Need to get some idea of numbers attending advertise in Su3aN, by email & website members who do not attend the monthly meeting. How many would Martin consider to be maximum number of attendees? If demand is high could run a second time. BO

1st Aid course for Group leaders/Committee. Martin Richard can provide basic training course Cost £30-£40 pp. max 12 people. 6 hour course but how many days will this be across? BO to find out more. We will be responsible for hiring/hall costs. BO

When we have full details circulate to Group Leaders and to establish who would be interested in attending.

Suggested venue could be Christopher Centre due to cost.

East of England conference did not live up to expectations. Sessions with the New Chair of u3a very disappointing no new thinking

U3A Day 22/9/22 – keep the same format as last year. BC

National AGM Milton Keynes 6.10.22. Only AGM no workshops, networking etc This is a hybrid meeting therefore Brian suggested we do not send a representative but advise the membership via Su3aN and as many as wish to view on zoom may do so.

Christmas 2022 – Speaker booked, could there be musicians or singers? CARRY FORWARD

5. Treasurer's Report

Tony concerned that only 72% members have joined up so far.
He will call the Bridge Group to discuss their carry-over amount.
He will call all group leader to discuss their individual balances.
He will chat to film club re their costs.

Holiday trips insurance needs to be paid directly to insurer and not to U3A, Tony will talk to Jane. TL

6. Secretary's Report

Dawn of Harcourt Powell, agents Friends Meeting House, has asked if the committee could use the smaller room, apparently, we are already using this.
Subsequently emailed to ask if baby group could use our room, however, we wish to stay and will respond accordingly DB

7. Speakers Secretary's Report

28th June meeting – requires more volunteers to assist.
The Granary has been booked for August monthly meeting, it is limited to 100 people and upstairs, no lift. Need to give details in Su3aN also email to all members reminding them of the change. Speaker is a member of our u3a and therefore cannot be paid. Suggest donation to charity. CB

8. Group Co-ordinator's Report

It was suggested that the language groups write a few lines to be included in Susan. Italian Group had done this in the last Su3aN but committee did not think this should be a regular feature.

JL

Talk to Painting and Drawing group leader, numbers attending may be declining do they need support to attract members. Leader has indicated may wish to retire need to find a replacement before that happens. JL.

Carpet bowls despite huge efforts, including finding a hall with storage and potential leader, there did not seem to be demand at present time. The Sudbury and Cornard Bowls clubs both have indoor facilities which are used during the winter. Would we have more opportunity to get off the ground if we pushed again in October to run through the winter? CARRY FORWARD

9. Membership Secretary's Report

As of this meeting, 880 members on the register, only 668 have paid. There needs to be a more obvious route to the forms on the Website. BH
John will draw up an email and send to Brian before sending it out JF
Form could be posted to those not online, Richard offered if he were sent a list. RT
For those unable to print off attachments etc, forms could be posted TL

10. Webmaster's Report

No major issues with website.

11. Communications/Publicity

Bruce circulated various copies of different group ready for Health Awareness Day. More social pictures were suggested, perhaps amalgamate 3 or 4 pictures on one sheet? Bruce asked for the display board so he could work out how much room for layout etc.
Place an ad on FB. Update the list. Have membership forms available. BC

12. AOB

Holiday form for Liverpool submitted and signed. ACTIONED

Saturday 2nd July 10-4 pm. Brian will circulate a roster for signing up to help. BO

Meeting concluded at midday

Date and Time of Next Meeting: 9th August 2022

Handwritten signature and date: 9/08/22