

SUDBURY GROUP OF THE THIRD AGE TRUST

Executive Committee Meeting Minutes

Tuesday 14th February 2023

Present: Brian Orton, Dorothy Beal, Tony Lee, Ian Mathews, Richard Thomas, Bruce Clegg, Brian Hemmings, Jenni Leech, Dee Hoile, Janet Cruttenden, Nicola Godwin, Anita Tuddenham, Colette Bentley, John Freeborn, Rod Grey (at beginning)

1. Apologies – none
2. Accounts – approved and signed by Rod Grey
3. Minutes of 13th December 2022 – approved and signed by Brian Orton
4. Google Drive – Brian suggested a meeting to deal with this BO/RT/TL
5. First Aid – Brian discussed sheet provided. Is it what we need? Richard
Asked if broken bones should be included.
Need someone to oversee a rota of volunteers Ian volunteered.
Brian suggested the protocol for evacuation at Rugby club should be the same as theirs.
A Health policy evacuation is also required. BO
6. **New Member's Meeting 30th March.**
Jennie had the idea that her Group Leaders could be invited along to drum up new members. She offered to contact her Group leaders to see who would be happy to do so. JL
Noticeboard and Group sheets to be refreshed. BC
7. **Group Leader's Meeting 19th May**
Invitations will need to be sent out in April.
Agenda required (Q&A session, risk assessments, cover and succession)
Invite questions before the meeting.
Needs to be informative. Can all Committee members send email to Jenni with ideas?
8. **Sale of Carpet bowls** – no news on this. Bruce will ask Boxford Bowls Club. BC
9. **Chairman's Report**
Brian thanks everyone for the past year's work. Especial thanks to Dee and Janet for RUG, John for his work on membership and Tony for the Accounts. He thanked Bruce for doing the new labels, which will be used for the Group Meetings.
There was a discussion about Liz Thackeray Council/Conference. Janet and Richard had been previously. These can be good for networking. Tony suggested regional meetings would be more useful to us.
10. **Treasurer's Report**
All is covered in his report. We need to decide what to do with the money donated, perhaps mention at AGM to elicit ideas? Also needs to go in the next Su3an (BC)
Tony proposes holding monies used by groups should be used within the groups for activities, free entries etc. He will talk with each Group Leader and discuss how their holdings can be usefully reduced. There needs to be decided a base level for each group.
Should everything be declared?
11. **Secretary's Report**
All rooms booked for meetings. The church is still not open for any bookings.
12. **Speaker's Report**
Charlie G is booked for one hour at the AGM, Joan Garner will do the thanks.
13. **Group Leader's Report**
Do we invite other members from other U3A's to join our groups? There was a discussion about Barbara's communication. It was decided to keep the status quo.
Jenni has lost her assistants, she needs more help. Gill Rose may return to do this. Ian offered to help as well as Bruce.

Bookbinding will be reinstated on the new membership cards.

Each group needs a support person to cover and succession plans need to be in place for all groups (in item for Agenda at meeting)

14. Membership Report

858 current members. John will overlap with Richard until the end of April. The renewal forms will have Richard's details on them. He will use membership secretary address.

Pastel green was decided for new memberships cards

15. Webmaster Report

The site is looking better, slow progress is being made, but the sit is stable now. Strictly will be removed from the Website. The Gallery is still missing, there are links but no pictures.

Brian will remove those links. We could have another site with a link to our photos. nif groups have photos they can now be uploaded.

16. Publicity

Bruce will update Su3an and complete the new badges. He has also posted on a couple of FB groups. He handed around some examples of these posts.

17. Beacon Report

Ian has arranged to meet with Richard, Tony and John re renewals. Throughout January there has been awareness training/ironing out glitches

18. Holiday Approvals – none

19. AGM – Brian went through the schedule for the morning.

Meeting closed at 12:15

Next Meeting: 11th April 2023 at 10 am.

Signed:



Date:

11/4/23