

SUDBURY GROUP OF THE THIRD AGE TRUST
Minutes of an Additional Executive Committee meeting
held to finalise four specific events
Tuesday, 11th January 2022

Present: Brian Orton, Chairman
Bruce Clegg, Publicity
John Freeborn,
Dee Hoile

Janet Cruttenden, Secretary
Colette Bentley, Speaker Secretary
Nicola Godwin
Richard Thomas

- 1) Apologies for Absence
Sue Campbell, Brian Hemmings, Tony Lee, Jennie Leech, Dorothy Beal
- 2) Group Leaders Thank You – 4th February
Brian said that in view of the continuing uncertainty over the Covid 19 situation, and the fact that invites had not yet been issued, he felt that it would be advisable to postpone the 'Thank You' meeting. Following discussion, it was agreed that a date at the end of April/beginning of May should be looked at. The committee **AGREED** to hold the meeting on Friday, 29th April between 12.30–14.30 providing the large room at the Stevenson Centre was free from 11. 30–15.30. Invites to be sent out during the first week of April. All other arrangements as agreed at the 14th December 2021 committee meeting under minute 13. **ACTION: JC**
NB – The Stevenson Centre was unavailable on the 29th. A provisional booking has been made for the Friars Hall Room at the Hive Community Hub.
- 3) Annual General Meeting – 22nd February
Brian confirmed that the New Model Constitution, together with the Agenda/Nomination form and 2021 minutes were on the website. Included in his Chairman's report for the January Su3aN he had drawn members' attention to the New Model Constitution that will be put forward for ratification at the AGM. It was noted that the Holiday Group will be in Swaffham on the 22nd.
- 4) Sudbury on Show – 5th March
Bruce sought clarification of its purpose – to showcase the activities of local community organisations, charities, sporting and special interest groups and voluntary bodies active in Sudbury. The show will take place in the Town Hall Assembly Rooms between 10.00-15.00 and space had been reserved for this event. It was noted this may be reduced because St Peters was a second venue. Brian said he had mentioned the need for volunteers to man the stand in his Su3aN Chairman's report. Power access has been requested and Janet mooted the idea of a PowerPoint presentation running on our PC. It was noted the screen was not very large and Colette offered her TV screen to project the presentation. Our display board will be needed and promotional material. Bruce had the necessary promotion leaflets and said that he was gradually increasing our gallery of group photos but more were needed, especially action shots. Bruce undertook this task. **ACTION: BC**
- 5) New Members Meeting – 10th March
Brian handed out the questionnaire sheet that had been used for the last New Members meeting. Janet will include this document with the 8 February agenda and feed-back prior to that meeting will be sought. **ACTION: JC**
The format will generally be as before – a committee member to join members tables. The display board set up. Tea/coffee and soft drinks served with biscuits and cake.

Brian will draft the invite to include RSVP to be sent out on 10th February. He will circulate the draft before the next committee meeting.

ACTION: BO

It was **AGREED** that because of the effect of Covid on activities all new members from April 2020 to January 2022 are to be invited. John to advise the number of new members in this date range.

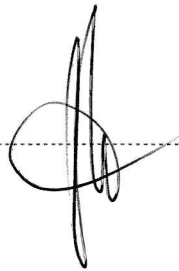
ACTION: JF

The meeting closed at 11.00.

Date and time of next scheduled committee meeting

8th February 2022 at 10 am

Signed
Brian Orton, Chairman



Date

8/2/22