

# Report of visit to ..

## **The Christopher Centre, Sudbury.**

I visited on Wednesday, 19th August and talked to Teresa, the Centre Manager. She had already sent me copies of the Covid-19-Secure Risk Assessment, plus 'Special Conditions of Hire during COVID 19'. These meet all the criteria. I explained our Risk Assessment to her.

Teresa showed me two rooms which are available for hire at the moment, both appeared to be very clean and well-appointed.

### The Richardson Room

Upstairs room (quite steep stairs) ..

would easily accommodate groups of 8/9 with social distancing. Tables and chairs if needed, tea/coffee making facilities, toilet available.

We went through the schedule and there are slots available for hire at £8.50 an hour. Payment quarterly is usual, monthly can be arranged.

### Common Lands Room

Downstairs room (ground floor) ..

entry through one door, exit through another. Larger than upstairs, would accommodate groups of 10/11 with social distancing. Tables and chairs, use of full kitchen, toilet available.

Again, I have the schedule of availability, cost of hire £10 per hour.

Car park at the back, accessed from Christopher Lane with one designated space .. also, quite near other Sudbury free parking areas. Central Sudbury.

It is my view that this venue could be used by U3A groups without due risk and I would very much like to encourage its use as it is a community charity whose only income is from letting of the premises.

Contact Teresa on 01787/313914 [info@christophercentre.org.uk](mailto:info@christophercentre.org.uk)