



## ST IVES (CAMBS) U3A APPLICATION PACK

website: [u3asites.org.uk/st-ives-cambs](http://u3asites.org.uk/st-ives-cambs)

Thank you for showing an interest in St Ives (Cambs) u3a.

We currently have a membership of around 800 from the town and surrounding villages so you will eventually have the opportunity to meet new people, join a variety of activity groups (spaces permitting), come to monthly open meetings and go on outings and theatre trips.

### **The u3a Principles**

All u3as are run by the members for the members – we are all volunteers! The Interest Groups are the life blood of all u3as, and we have a selection of these available. If there is a subject that is close to your heart that you never had the time for (or if the group you want to join is full), then why not form your own group? Our Group Coordinator will support you in doing this and will publicise your interest via open meetings and the monthly updates. You don't have to be an expert in the field; it's all about learning from each other and having fun – there are no teachers.

The Principles of the u3a are part of this pack along with the Code of Conduct – please read these carefully as this is what you are signing up for!

### **Membership Fees**

All u3as are non-profit making organisations; here in St Ives we are both a charity and a member of the Third Age Trust. Your annual membership fee covers the following - £4.00 goes to the Third Age Trust and Public Liability Insurance. The remainder goes towards our expenses here i.e. booking costs and admin for the monthly open meetings, speakers fees and special events such as new members meetings, group leaders' meetings and the Christmas social meeting. In addition, you will receive the u3a magazine (Third Age Matters), by post, five times each year along with our own monthly updates / newsletters.

Membership is renewed on 1<sup>st</sup> April each year, irrespective of when you joined, and our current annual membership fees can be found on the application form. We would prefer your initial payment to be made by bank transfer. If you have on-line banking, this is easy to do. If you don't, your bank will be able to make the transfer for you if you speak to them. The details required are on the Membership Application Form. If you have problems paying your fee, please contact our Treasurer on the following link [TreasMemstivescambsu3a@outlook.com](mailto:TreasMemstivescambsu3a@outlook.com) or telephone 01480 381204.

We look forward to receiving your completed Membership Application Form and welcoming you to our open meetings, groups and visits.

St Ives (Cambs) u3a Committee

## **The Principles of the u3a Movement**

The u3a movement is non-religious and non-political and has three main principles:

### ***The Third Age Principle***

- Membership of a u3a is open to all in their third age, which is defined not by a particular age but by a period in life in which full time employment has ceased.
- Members promote the values of lifelong learning and the positive attributes of belonging to a u3a.
- Members should do all they can to ensure that people wanting to join a u3a can do so.

### ***The Self-help Learning Principle***

- Members form interest groups covering as wide a range of topics and activities as they desire, by the members, for the members.
- No qualifications are sought or offered. Learning is for its own sake, with enjoyment being the prime motive, not qualifications or awards.
- There is no distinction between the learners and the leaders; they are all u3a members.

### ***The Mutual Aid Principle***

- Each u3a is a mutual aid organisation, operationally independent but a member of The Third Age Trust, which requires adherence to the guiding principles of the u3a movement.
- No payments are made to members for services rendered to any u3a.
- Each u3a is self-funded with membership subscriptions and costs kept as low as possible.
- Outside financial assistance should only be sought if it does not imperil the integrity of the u3a movement.

## **Member Code of Conduct**

u3a members are expected to conduct themselves within the movements “guiding principles”.

The member Code of Conduct clarifies the standard of behaviour expected as a member of a u3a.

- Members are expected to know, follow and promote the Principles of the u3a Movement at every opportunity.
- Members must always act in the best interests of St Ives (Cambs) u3a and the u3a Movement, strive to uphold its reputation and never do anything which could bring St Ives (Cambs) u3a or the u3a Movement into disrepute or expose it to undue risk.
- Members are expected to use St Ives (Cambs) u3as resources responsibly and only to further its stated charitable objects/purposes.
- Members are expected to reflect the current organisational policy of St Ives (Cambs) u3a, regardless of whether it conflicts with their personal views.
- Members are expected to abide by St Ives (Cambs) u3as procedures and practices.
- Members are expected to treat each other with dignity and respect at all times.

# St Ives (Cams) u3a

Registered charity number 1147162

## New Membership Application

**YOUR DETAILS - PLEASE COMPLETE CLEARLY USING CAPITAL LETTERS**

Title	Forename	Surname
Preferred name		
Email*		
Telephone number	Mobile	
Address		
Postcode		

\*To reduce costs, the committee will communicate with you via email whenever possible.

### MEMBERSHIP FEES

\*The full annual subscription is £13 payable on 1<sup>st</sup> April each year, this is reduced to £6.50 if joining after September 30th.

\*The annual fee is reduced to £9.50 if you have paid a **full subscription** to another u3a (not Cambridge). Please give details below.

u3a..... Membership number.....

\*The initial membership fee is paid by bank transfer (BACS) to St Ives (Cams) u3a, sort code 40-40-35, account number 41529994. Please note some banks do not like brackets so, if necessary, use the account name without the brackets around Cams. Please quote your surname as a reference. **Once you have made the payment, please send this completed form and a small stamped, addressed envelope to:**

**The Membership Secretary, 4 Margetts, Hemingford Grey, Cambridgeshire PE28 9EP**

### TERMS AND CONDITIONS OF MEMBERSHIP

By signing this form below, you agree to abide by the Principles and Code of Conduct of the u3a, as set out in our Application Pack.

### PRIVACY STATEMENT

**Please tick the boxes below** to give us permission to use the information you have supplied in the following ways:

I consent to my data being used for membership purposes in the following ways:

to be stored securely for membership purposes;

to communicate with me as a u3a member;

to be shared with group leaders for those groups that I am a member of;

to send me general information about the Third Age Trust (the national organisation to which u3as are Affiliated);

to be added to the mailing list for the company who oversee distribution of the Third Age Trust magazines – Third Age Matters and Sources.

to be shared with those members who organise outings and theatre trips to expedite reservations

Please be advised that you can request for your data not to be used for any of these purposes at any time by contacting us at: Email: [TreasMemstivescambsu3a@outlook.com](mailto:TreasMemstivescambsu3a@outlook.com)

Or write to: The Membership Secretary, 4 Margetts, Hemingford Grey, Cambridgeshire PE28 9EP

### GIFT AID

If you are a UK tax payer, we can claim Gift Aid on your membership fee. If you are happy for us to do this, please tick the box below, complete and return the attached declaration with your application form.

I confirm I am eligible, and attach the completed gift aid consent form.

I apply for membership of St Ives (Cambs) u3a and confirm that I will abide by the terms of membership as stated above. I confirm that I have completed the form myself. I will make full payment of fees due in accordance with the Constitution.

Signed

Dated

PTO

**If you have provided an email address, your Welcome Pack will be sent electronically. This will contain your membership number which you will be able to share with Group Leaders pending receipt of your Membership Card via post.**

**u3as are run by members for members and we are all volunteers sharing our knowledge with each other. Do you have skills/an interest you could share?**

**ST IVES (CAMBS) U3A    Registered Charity 1147162**  
**GIFT AID DONATION    (for current and future donations)**

Boost your donation by 25p of Gift Aid for every £1 you donate.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**In order to Gift Aid your donation you must tick the box below:**

I want to Gift Aid my donation of £\_\_\_\_\_ and any qualifying donations I make in the future or have made in the past 4 years to:

*Name of Charity:* **St Ives (Cambs) u3a**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand that the Charity will reclaim 25p of tax on every £1 that I give. I will also notify the Treasurer if my circumstances change (see below).

My Details: **PLEASE PRINT**

Title: \_\_\_\_\_ First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**If your circumstances change**, please notify the Treasurer if you:

- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains
- want to cancel this declaration

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**PLEASE ENCLOSE THE COMPLETED FORM WITH YOUR APPLICATION TO JOIN ST IVES U3A, OR GIVE TO THE TREASURER AT AN OPEN MEEETING.**

(Form updated April 2022)