



Committee Meeting
30 Mountbatten Ave Pinchbeck PE11 3TP.
Tuesday 16th May 2023 at 10 am

- Christina Tyler- Chair
- Barbara Charity – Beacon Administrator
- Paul Berry – Speaker Finder
- Dawn Kent – Treasurer
- Beryl Brennan – Secretary
- Heather Girdlestone – Membership Secretary

Apologies

- Mel Gordon – Vice Chairman
- Jane Davis – Group Coordinator

No.	Item	Action
1	Apologies for Absence Noted	
2	Minutes of Last Meeting Agreed and signed	
3	Matters Arising not on the agenda None	
4	Chairman's Report – Items not already on the agenda <ul style="list-style-type: none"> ● Coronation Afternoon Tea very successful - thanks to Gary Kent for helping with the sound system. thanks to new member Ian for help ● Need more 3-fold leaflets – Mel do you have any more? If not, please arrange for more to be printed. ● More helpers needed for setting up & clearing away at events – speak to people when they sign in ● Group Leaders need help from within if they are absent ● Heather to prepare sample bitesize newsletter for library etc 	
5	Treasurer's Report <ul style="list-style-type: none"> ● Accounts previously circulated were discussed and agreed ● £6,533.68 balance. ● Purchase Clicker with laser for speakers - approved 	
6	Group-Coordinator's report Seated exercise class has good attendance Meeting of Out & About Group and Plus One group arranged for 25 th May Possible 3 outings already suggested.	
7	Speakers Report	

	<ul style="list-style-type: none"> December – prefer Sing-a-long – ask if u3a singing group will sing – Barbara to contact Jacqueline Kemp Vince Eager to be moved to January meeting Peggy Spencer possible speaker for September – Heather to contact 	
8	Any Other Business <ul style="list-style-type: none"> Monthly Diary <ul style="list-style-type: none"> To discuss at next meeting when Group Leader present Renewals <ul style="list-style-type: none"> Dawn /Christina sending out. Form includes request to help Succession planning <p>Membership to be advised Chair and Secretary standing down and replacements needed.</p> 	
9	Date of next meeting Tuesday 6 th June at 2pm at 30 Mountbatten Ave Pinchbeck PE11 3TP. It was agreed Tuesdays are the preferred day, alternate either 10am morning or 2pm afternoon.	

Signed

Christina Tyler Chair

Date

07.06,2023