



Committee Meeting
30 Mountbatten Ave Pinchbeck PE11 3TP.
Thursday 16th March 2023 at 1.30pm

Present

- Christina Tyler- Chair
- Mel Gordon - Vice Chair and Web Administrator
- Barbara Charity – Beacon Administrator
- Paul Berry – Speaker Finder
- Dawn Kent – Treasurer

Apologies

- Heather Girdlestone – Membership Secretary
- Jane Davis – Group Coordinator
- Beryl Brennan - Secretary

In attendance

- Lorraine Lenton - Minute Taker

No.	Item	Action
1	Apologies for Absence Noted	
2	Minutes of Last Meeting Agreed and signed	
3	Matters Arising not on the agenda First Aid training – Barbara will bring full details to the next meeting	BC
4	Chairman's Report – Items not already on the agenda <ul style="list-style-type: none"> • Attended Network Link Meeting - notes previously circulated were discussed. • Attended the Trustee Hustings Meeting - notes previously circulated were discussed • Attended the funeral of Leslie Bamforth 	
5	Treasurer's Report <ul style="list-style-type: none"> • Accounts previously circulated were discussed and agreed • Dawn confirmed the Budget has been updated • Capitation fees are due 	
6	Group-Coordinator's report Due to personal circumstances no report available for this meeting.	
7	Speakers Report <ul style="list-style-type: none"> • Waiting for confirmation of speakers for August and September. • Ukulele group to be invited to play at the AGM 	

8	<p>Any Other Business</p> <ul style="list-style-type: none"> • Coronation afternoon tea <ul style="list-style-type: none"> ○ Individual food boxes will be delivered to the venue. Orders to be confirmed by 21st April. Number of places is limited to 140. ○ Barbara and Dawn to co-ordinate bookings. ○ Events email to be discussed and created in time for this event and will then be available for all future events ○ Mel to send out a 'save the date' notice to members • Venue <ul style="list-style-type: none"> ○ Members to be asked if anyone is able to help with putting out chairs before the start of the regular monthly meetings and put away at the end • Renewals <ul style="list-style-type: none"> ○ Dawn will be sending out emails regarding renewals. • Gift Aid <ul style="list-style-type: none"> ○ After discussed it was agreed no further action was necessary • Pinchbeck Carnival <ul style="list-style-type: none"> ○ After discussion it was agreed no further action was necessary • Non-email members <ul style="list-style-type: none"> ○ New members who are not able to provide an email address to receive newsletter and diary may need to be asked to pay extra on the membership to cover the increasing costs of printing and postage. • Chairs replacement <ul style="list-style-type: none"> ○ Christina will be standing down in October for health reasons so it is was agreed that Mel will send out a notice that anyone interested in standing for election as Chair at the AGM would be welcome to meet with the current Committee to find out more about the role. • Surfleet Magazine <ul style="list-style-type: none"> ○ Any outstanding payments to be made and the advert cancelled 	<p>BC DK BC DK</p> <p>MG</p> <p>MG</p> <p>DK</p> <p>MG</p> <p>DK</p>
9	<p>Date of next meeting 1pm on Thursday 13th April at 30 Mountbatten Ave Pinchbeck PE11 3TP.</p>	

Signed _____

Christina Tyler Chair

Date _____