

# The Summer School at the University of Chichester

is run by the South East U3A Forum for members of all U3As.

Please read these notes BEFORE completing a separate Booking Form for each person.

## CHOICE OF COURSES

Please indicate which course will be your 1<sup>st</sup> choice, with a 2<sup>nd</sup> or 3<sup>rd</sup> choice if you are prepared to join them. If your 1<sup>st</sup> choice is full, when your application is received you will be assigned to your 2<sup>nd</sup> or 3<sup>rd</sup> choice. All applications are processed in order of receipt. There is no opportunity to mix courses. Some courses may have to be cancelled if there are insufficient numbers, or a Tutor is not available on the day, we will then offer you a place on another course. School starts on Monday from 3pm and closes after lunch on Thursday.

## CHOICE OF ACCOMMODATION

All accommodation is in SINGLE standard or en-suite rooms in blocks a few minutes level walk to the self service restaurant and teaching block. Buildings may be up to 3 storeys, **SOME** with lifts, there is a kitchen with tea and coffee making facilities on each floor. Towels and linen are provided and there are hairdryers and hangers available from Reception. Standard rooms have a washbasin and rooms are in groups of 6 sharing a bathroom, shower and toilet facilities, but they do not have lifts and are NOT recommended for members with significant disabilities.

### COST OF ACCOMMODATION with all meals and refreshments

EN SUITE Accommodation	£ 325	STANDARD Accommodation	£ 295
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### COST OF NON RESIDENTIAL COURSE with lunch and refreshments

Course WITH evening meal	£ 200	Course with NO evening meal	£ 150
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## PAYMENT DETAILS

**A deposit of £50 is required to confirm your place at the Summer School.**

Send your cheque made payable to "South East U3A Forum" with your completed booking form to – **Graham & Sheila Hill (SS) 21 Yarm Court Road, Leatherhead, Surrey. KT22 8NY**

**Phone:** 01372 372165 **email:** sheilajhill21@btinternet.com

**Details for making a bank transfer are on the Booking form**

Confirmation will be sent by email – **OR** please send a SAE .

The balance is to be paid by **26 April 2019** after which a map of the campus, info about your course, a programme of events, and where appropriate a parking permit will be sent to you. There may be additional fees for some courses, details of which are included in the course details. Deposits cannot be refunded after this date, and refund for cancellations will be at the discretion of the Forum. You may like to consider taking out holiday insurance.

Gratuities for the staff and a welcome reception on the 1st evening are included.

**Theatre Visit** We will try to book seats for a performance at one of the Chichester theatres, details will be available in February when you will be given the programme and cost. **Please indicate on the booking form if you would be interested.**

**PRE and POST School accommodation** is available and can be booked directly with the Conference Co-ordinator at the University of Chichester, College Lane, PO19 6PE 01243 816070. Sorry, we can't help.