

Booking Information

Please read the notes below **before** completing the Booking Form

Choice of Courses

On the Booking Form please indicate which course will be your **1st** choice, with a **2nd** or **3rd** choice, if possible. If your **1st** choice is full when your application is received you will be assigned your **2nd** or **3rd** choice, so please leave these blank if you are only interested in your **1st** choice. Applications are processed in the order of receipt and **please note** that there is **no** opportunity to mix courses.

Cancellation

If the School has to be cancelled a refund of the full fee amount will be made. If a tutor is not available on the first day of Summer School, we will cancel the course and offer you either:

- a full refund **or**
- transfer you to one of your other choices; if a place is available.

If you accept an alternative course, no refund will be made.

Choice of Accommodation

All accommodation is **SINGLE**, standard or en-suite. All rooms have wi-fi and are a few minutes' walk from the self-service restaurant, quad and teaching blocks. All routes are on the level. Buildings may be up to 3 storeys high, **some** with lifts; tea and coffee-making facilities are also available. Towels and linens are provided and hairdryers and hangers available from Reception. Standard rooms have a wash basin and are in groups of 6 sharing a bathroom, shower and toilet facilities. They **do not** have lifts and are **not** recommended for those with significant mobility issues.

Summer School Fees

Standard and En-suite accommodation includes all meals and refreshments

En-Suite Accommodation	£390.00	Standard Accommodation	£360.00
------------------------	----------------	------------------------	----------------

Non-Residential including lunch and refreshments

Course WITH evening meal	£195.00	Course with NO evening meal	£140.00
---------------------------------	----------------	------------------------------------	----------------

Note: *Gratuities for the staff and the cost of the receptions are included in the price. All entertainment on campus is also included in the price. An additional £35 is payable for the optional theatre trip to Chichester Festival Theatre, but no firm commitment to this is required at the time of booking.*

Payment Details

A **non-refundable deposit of £50** is required to **confirm your place at Summer School**. Once booked, deposits may only be refunded if the **event is cancelled** or at the discretion of the Forum.

Payments should be made to:

South East u3a Forum - Sort code: 20-12-80 Account No: 80070076 Ref: Your Surname

If you wish to book by post, your completed Booking Form, a cheque payable to **South East u3a Forum** and a **stamped-addressed envelope** (SAE) should be sent to Martin Livesey, Flat 12, Nutfield Court, 26 Goodworth Road, Redhill, Surrey RH1 1TE

Please note: The **BALANCE** must be paid by Friday **31st July 2024**. A reminder will be issued two weeks before this date.

Contact Details for Further Enquiries:

Phone: **07749 023766**

Email: sesummerschool@outlook.com

All personal information supplied to the South East u3a Forum for the 2024 Summer School will be subject to the Forum's Privacy Policy and Data Protection Policy, both of which can be found on the Forum website [here](#), together with The University of Chichester's Privacy Policy.