

# **Role of S E Region Trustee Support Group Members**

ALL support group members must be registered as Trust volunteers and have received training,

1. Represent a county/counties on the S E Region Support Group
2. To attend quarterly 'Trustee Support Group' meetings
3. To respond to requests from U3As as passed on from the Trustee with the consent of the U3A. If contacted directly by the U3A - report to the Trustee or Chairman of S E Region Support Group before proceeding.[ Any matter of a constitutional nature, or relating to any potential risk, or safeguarding or other legal matter should be sent to the Trust staff team for advice before proceeding.. Also if there are substantial matters e.g. disputes etc then it would be helpful for the Trust to be made aware of these, whether you need our help or not. We don't necessarily want to interfere, but equally don't want to end up not knowing about an issue affecting other work.]
4. To arrange to visit U3As by invitation to see what help and support can be offered [especially if they are not in a Network].
5. To identify possible areas for new U3As and inform the Trustee and National Office. If agreed - to facilitate the start up.
- 6.To arrange meetings/conferences as requested by the Trustee.
7. To contribute and collect as appropriate items for the quarterly Newsletter [September, December, March, June] & S E Region Website.
8. The S E Region Support Group will include some Trust Ambassadors who may be authorised by the Trust to speak at specific events at a local and National level for the U3A. This role is being finalised by the Communication and External Affairs Committee.
9. Where possible using the Group's Trust Ambassadors make links with external bodies to raise the profile of U3A Movement.