



# Grant Application – S E Region

If you are thinking of putting on an Event and you need Third Age Trust support up to £200 please apply to the Regional Trustee before you advertise the Event. NB the Event must be free to attend and open to the public.

<b>Contact Name</b>	
Address	
Email	Telephone

Please include Bank Account details for the payment: Sort Code, Account Number and Title of the Account.

U3As involved	
Proposed venue	Date
Proposed programme	
Proposed speakers	

*Breakdown of costs (please state whether estimated or known)*

Accommodation
Refreshments
Travel expenses (organisers/speakers only)
Other
Total

Signed	Dated
Signed Approval Trustee	Dated

Please attach any other supporting information you feel is relevant to this form.

OFFICE USE ONLY			
Authorised by	Amount	Cheque no / BACS	Date

Send your application electronically to [bob.duckmanton@u3a.org.uk](mailto:bob.duckmanton@u3a.org.uk) for approval. After the Event send your claim for expenses with receipts and approval form to [kevin.traynor@u3a.org.uk](mailto:kevin.traynor@u3a.org.uk)