

**ANNUAL GENERAL MEETING
14th SEPTEMBER 2023
PROXY VOTING FORMAT**

Dear Member,

The Annual General Meeting of Stanford-le-Hope & District u3a will be held at 2.00pm on Thursday 14th September 2023 at The Springhouse, Corringham.

At the AGM, the following Agenda items will be presented to members for them to vote upon: -

- Minutes of the 2022 AGM on Thursday 8th September 2022
- Chair's Report for 14th September 2023
- Financial Report for 2022-2023
- Motion(s) to change the Constitution
- Election of Chair for 2023-2024
- Election of the Committee 2023-2024
- Appointment of the Examiner of the Financial Report for the year ending 31st March 2024
- To re-elect the Hon. President for year 7 of 10

If you are **ATTENDING** the AGM in person, you will have the opportunity to vote on each of the above on the day.

If you are **UNABLE** to attend the AGM, you may cast proxy votes as follows: -

- By email to: [Janet Deeney](mailto:Janet.Deeney@stanford-le-hope.org.uk)
- By mail to: **Ask any Committee member for Janets mail address**

To cast your Proxy Vote, you must include the following in the email or mail you send: -

1. Your **NAME** in **BLOCK CAPITALS**
2. Your **MEMBERSHIP NUMBER**
3. State the Agenda Item you wish to vote on, and place your vote, i.e., **FOR, AGAINST** or **ABSTAIN** against that item

EXAMPLE: -

**MR JOHN BROWN
MEMBERSHIP NUMBER 23999
Item 4 Finance Report FOR**

THE CLOSING DATE FOR THE RECEIPT OF PROXY VOTES IS MONDAY 11TH SEPTEMBER 2023. ANY PROXY VOTES RECEIVED AFTER THAT DATE WILL NOT BE COUNTED.

IF YOU DECIDE TO ATTEND THE AGM AFTER CASTING A PROXY VOTE, YOUR PROXY VOTES WILL BE VOID AND EXCLUDED FROM VOTES COUNTED.