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29 May 2023

2023 Annual General Meeting of Shipston-on-Stour Area u3a

Dear member

Following my letter of 3 May 2023 to all members that gave notice of this year's Annual General Meeting (AGM), I am now writing to give you full details of that meeting that will be held in the **Townsend Hall, Shipston-on Stour, at 2.00 pm on Tuesday 27 June 2023**. We will follow the AGM with a celebration of 10 years since our branch of the u3a was formed.

Please email me if you cannot attend the AGM and would like your apologies recorded.

Following my 3 May 2023 letter, we have received **no** nominations for members wishing to put their name forward for election to the 2023/24 Executive Committee nor any requests for motions for debate.

The Agenda for the AGM is therefore shown on page 2 of this letter, and I enclose the following papers to enable the AGM to proceed: -

- Draft Minutes of the 2022 AGM
- Chair's report for 2022/23
- Annual accounts for the 2022/2023 financial year
- Independent assessor's letter relating to those accounts
- Profiles of nominees wishing to become Trustees for 2023/24

There will have to be changes to the Executive Committee as three existing Trustees (Jackie Finlay, Helen Pendery and Thérèse Woodward) are standing down just before the AGM. As a result of those resignations and as we have received no new nominations, under item 7 of the Agenda, there will be just one step to propose the election the Trustees for 2023/24 who will comprise the Executive Committee for the next year. To do this we will have to ask for a proposal and second from the floor to re-elect as a block all previously elected EC members who wish to stand again in 2023/24.

Under item 8 of the Agenda, members attending the meeting will be asked to elect our 2023/24 Officers (the Chair, the Vice Chair, ~~the~~ Treasurer and the Secretary). At the meeting,