

## **Saxon Shore U3A Code of Conduct March 2019**

This Code of Conduct has been compiled to establish acceptable, ethical and legally compliant standards of conduct for all members of Saxon Shore U3A when involved in U3A activities. The intention of the Code of Conduct is to provide guidelines for the harmonious interaction between all members and any other organisation you have dealings with on behalf of Saxon Shore U3A.

- All members are asked to behave at all times in a manner which upholds the values and good reputation of the Saxon Shore U3A • Members will abide by the Saxon Shore U3A's Constitution
- Treat everyone with kindness, respect and courtesy
- Act with care, integrity and diligence when dealing with other members
- Avoid discriminatory remarks and behaviours with respect to ethnicity, culture, gender, sexuality, religion, age or disability
- Avoid actions that are inappropriate, disruptive, or intimidating towards other U3A members •

Issues between members should be dealt with in a tactful and friendly manner whenever possible •

Comply with any lawful and reasonable direction given by anyone who has authority to give it e.g. Chair and Committee

- Observe strict confidentiality of organisational and membership information