

Runnymede Area U3A



THE UNIVERSITY OF THE THIRD AGE

OFFICIAL NOTICE - AGM

Notice is hereby given that the Annual General Meeting of Runnymede U3A will be held on Monday 4th November 2019 at The Hythe Centre, Thorpe Road, TW18 3HD at 2 pm.

Any item that you wish to be included in the agenda must be notified to the Secretary or Chair no later than Monday 7th October 2019.

NB. Subject to time, and at the Chair's discretion, items under "Any Other Business" will be accepted from the floor.

The following committee members are willing to stand for re-election:

<u>Post</u>	<u>Name</u>
Chair	Caroline Thomas
Vice Chair/Publicity	Pat Kilminster
Treasurer	Laurence Julien
Groups Co-ordinator/ Venue Secretary	Serena Griffiths
Guest Speaker Secretary	Jeannette Bell
Publicity	Diana Bannister
Programme Secretary	Anne Carter
Secretary/floating helper	Lesley Sheridan
<u>Non Committee Officers</u>	<u>Name</u>
Membership Secretary	Malcolm Stewart
Website Manager	Peter Hambrook

Existing Committee members do not need to be formally nominated

Please detach before returning-----

Committee Nomination Form 2019

We are always looking for new committee members so if you feel you want to be involved please fill in the section below.

<u>Nominee name (print)</u>	<u>Post</u>	<u>Signature</u>	<u>U3A membership number</u>
<u>Proposer name (print)</u>		<u>Signature</u>	
<u>Seconder name (print)</u>		<u>Signature</u>	

Return completed nomination form to the Secretary or Chair by Monday 7th October 2019

Agenda

**2pm, 4th November 2019
The Hythe Centre, Thorpe Road, TW18 3HD.**

- 1) Welcome and formal opening of meeting**
- 2) Apologies for absence**
- 3) Chair-person's annual report**
- 4) Treasurer's annual report**
- 5) Election of officers**
- 6) Any other business**
- 7) Close of meeting**