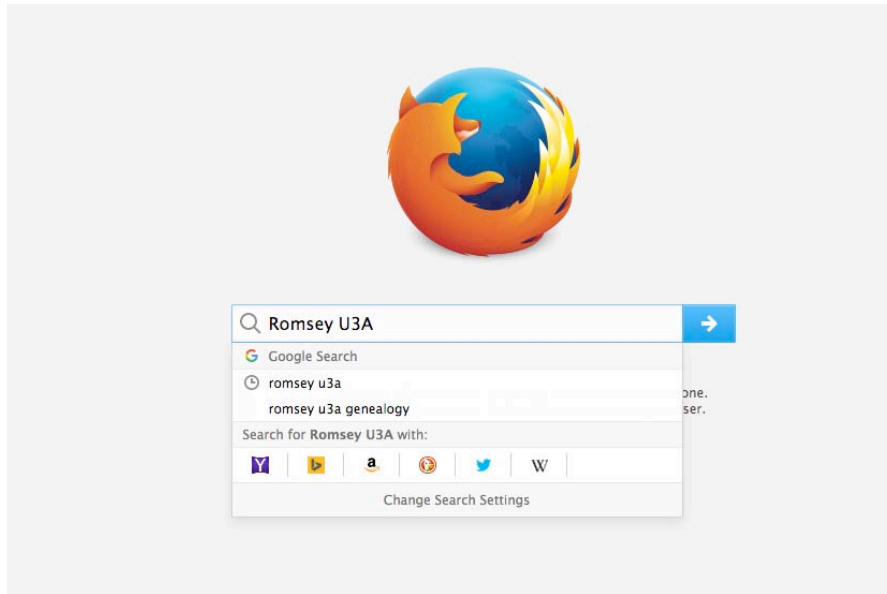


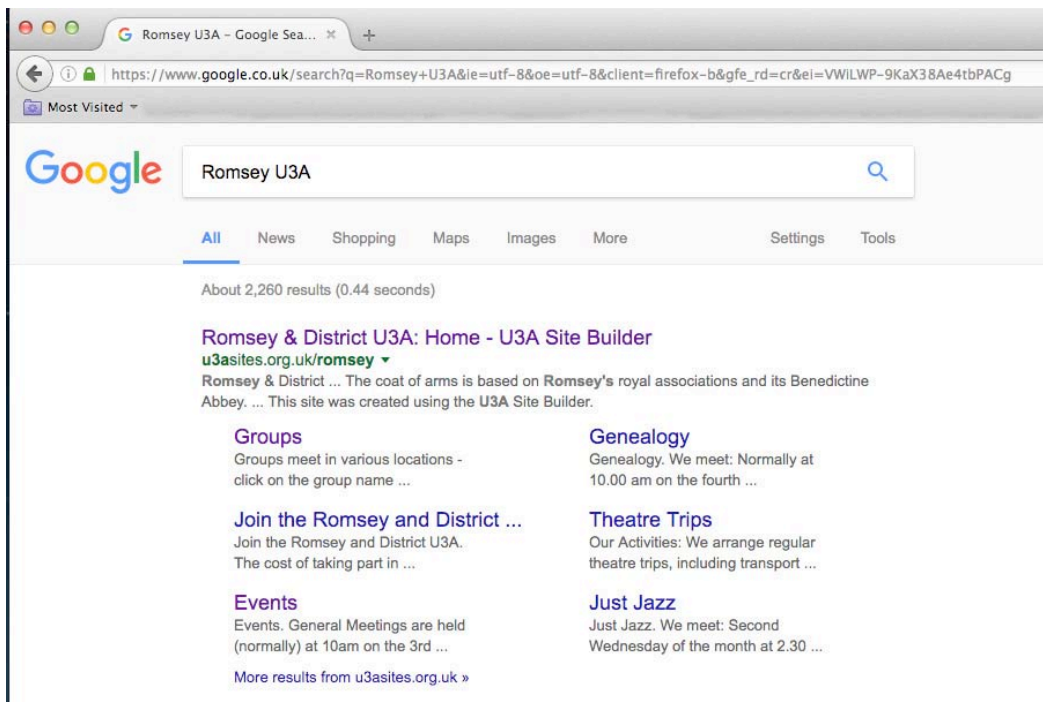
How to access the Flip book version of the Newsletter

Stage 1

The Flip book style Newsletter is stored on our Romsey U3A website, so first you must access the site. Open your internet browser and type in ' Romsey U3A' and press enter.



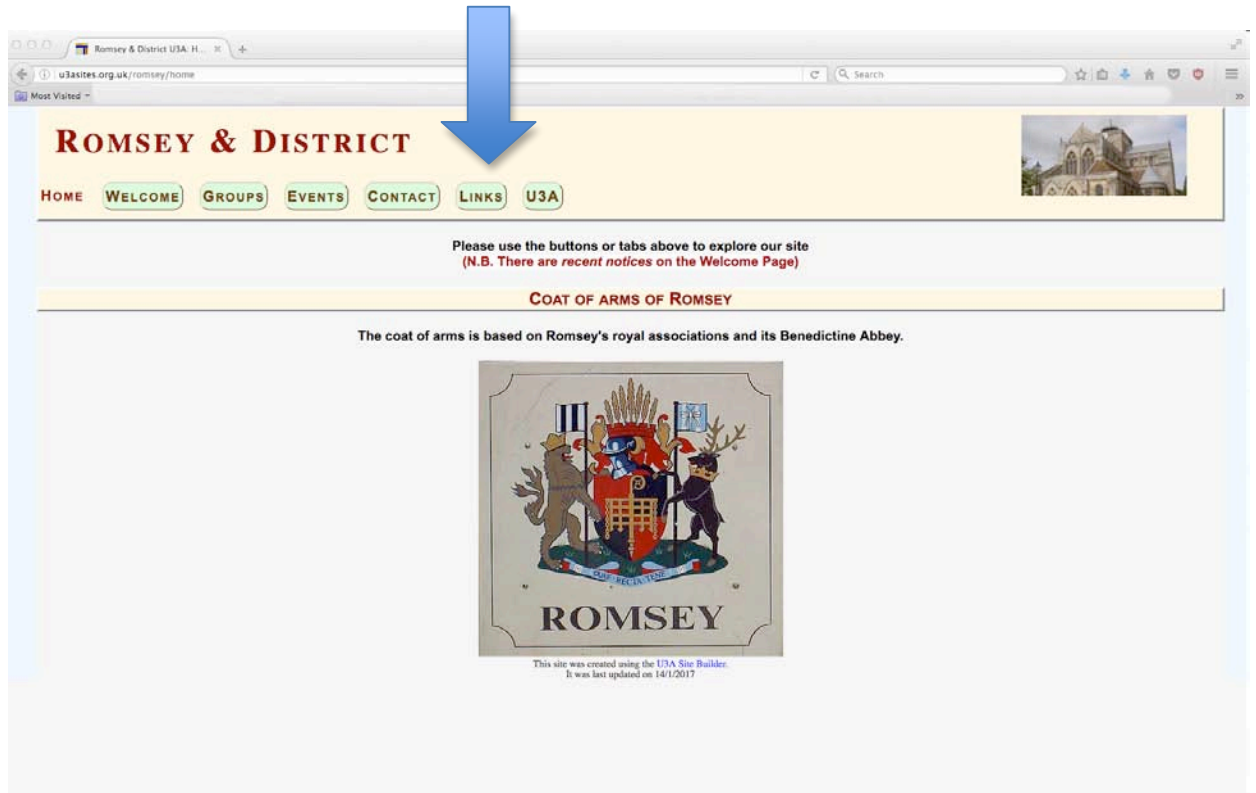
The Romsey U3A website should be at the top of the list



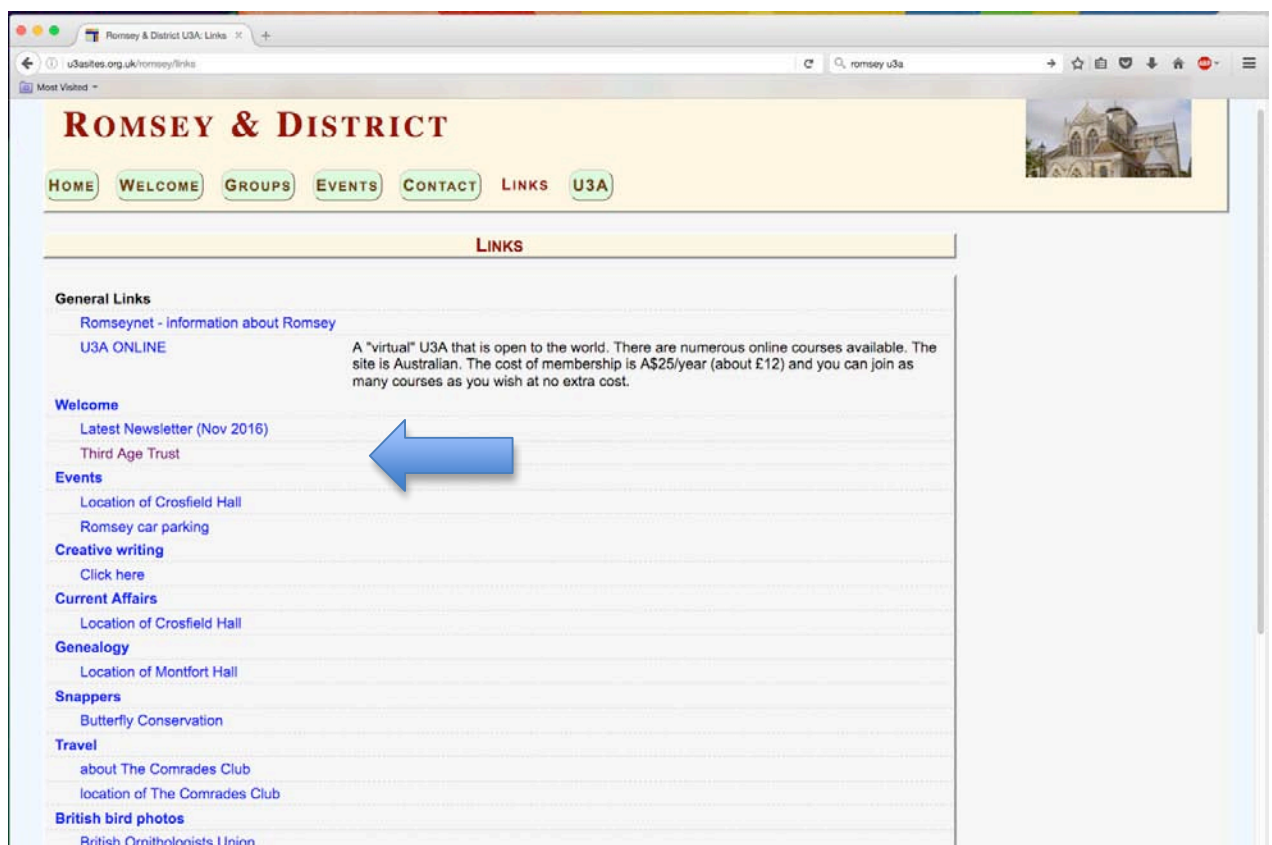
Place your mouse cursor over "Romsey & District U3A: Home – U3A Site Builder" and open the website.

Stage 2

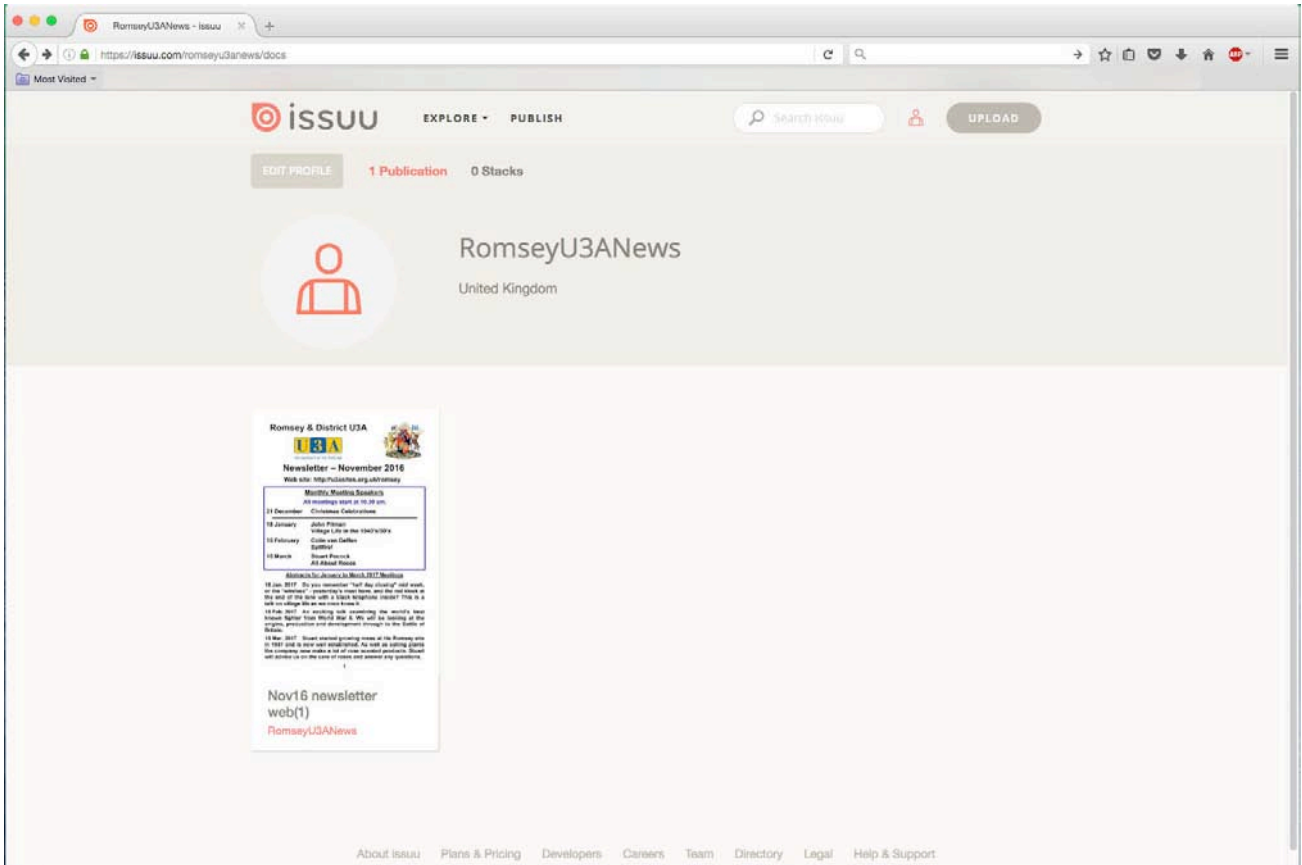
The Romsey U3A home pages will now come into view.



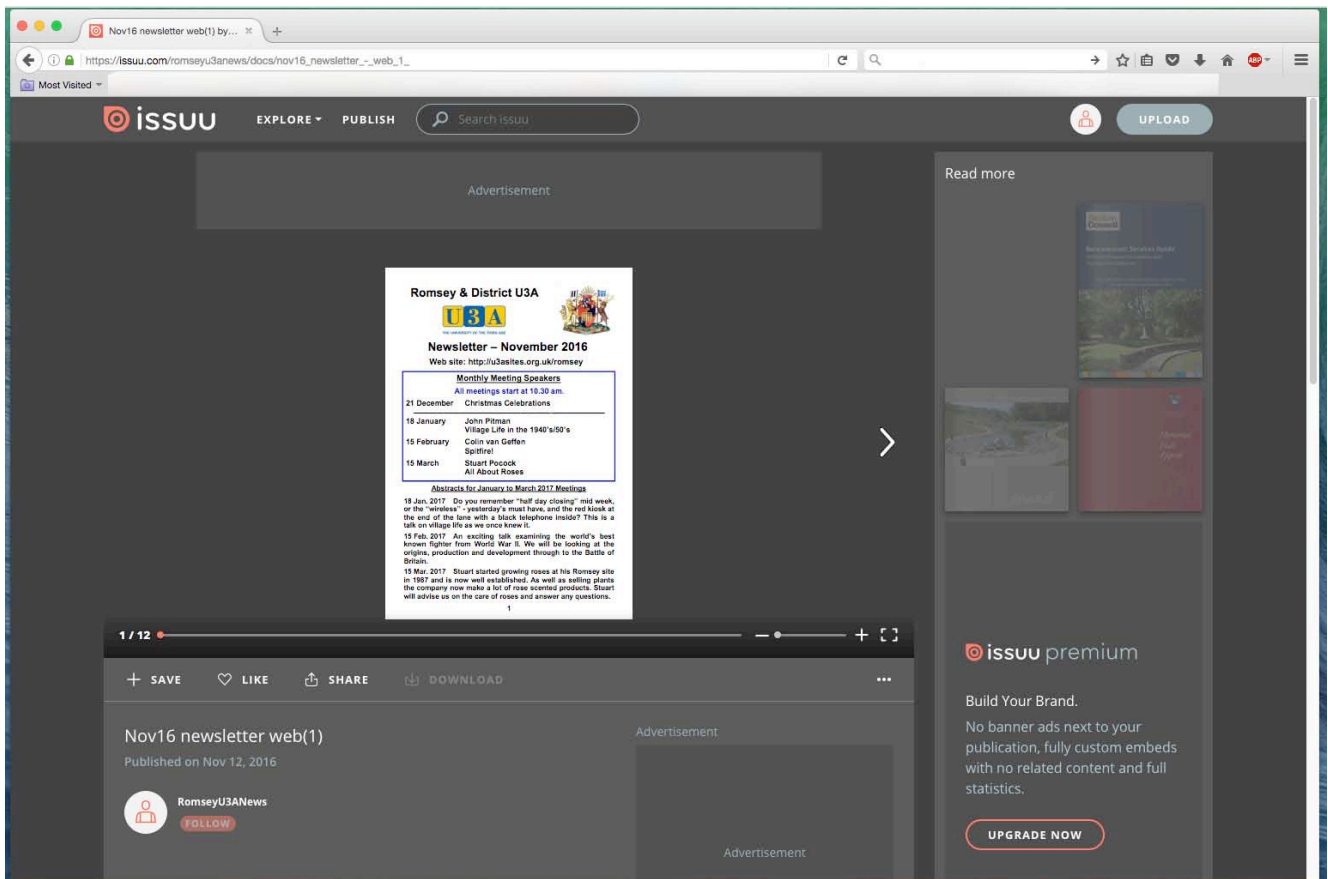
Go to the Links Icon and click on it to open it. The new Newsletter will be in the Welcome area from February 20th. Access it by opening the Newsletter link.



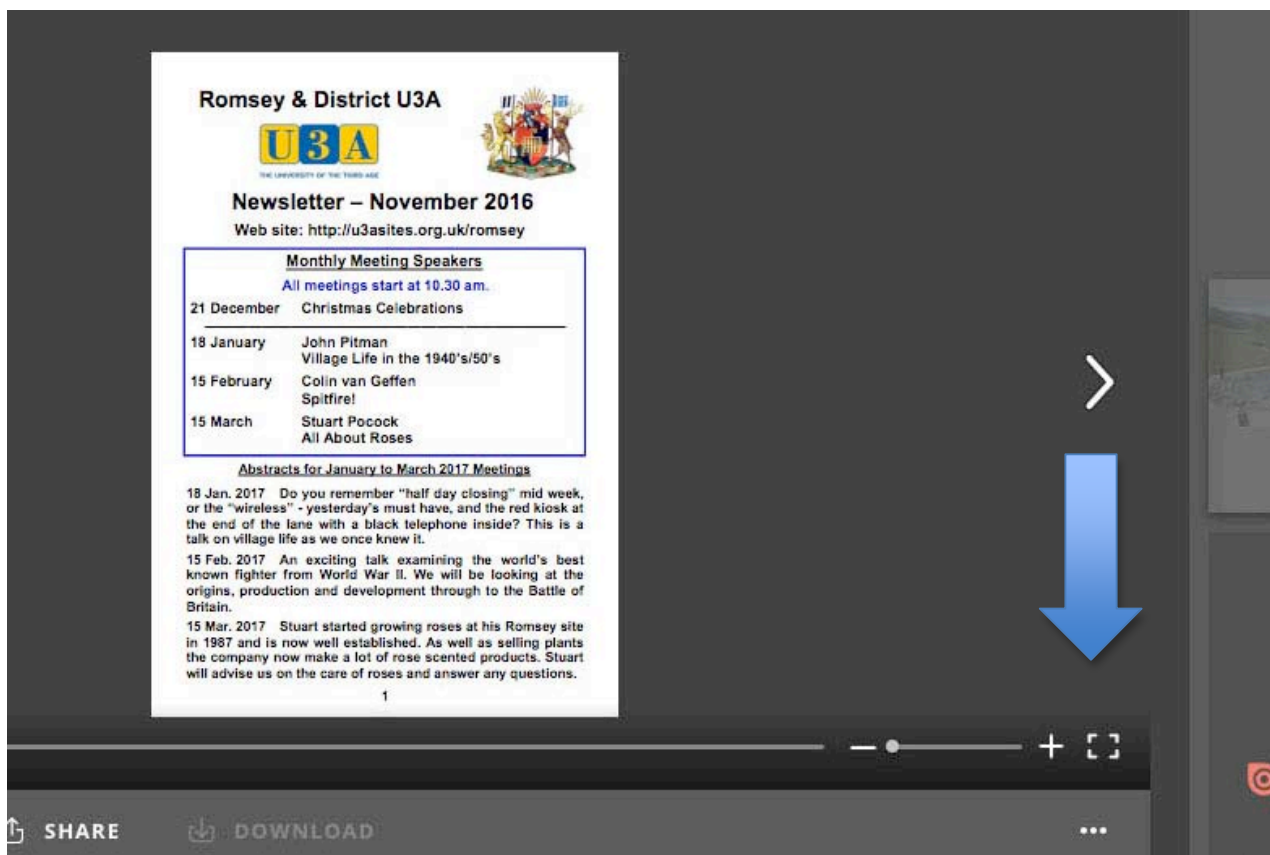
Stage 3 You will now have opened the website owned by 'Issuu' where the Newsletter is kept.



Place your mouse cursor over the Newsletter and it will say 'Read Now' and the page below will open.

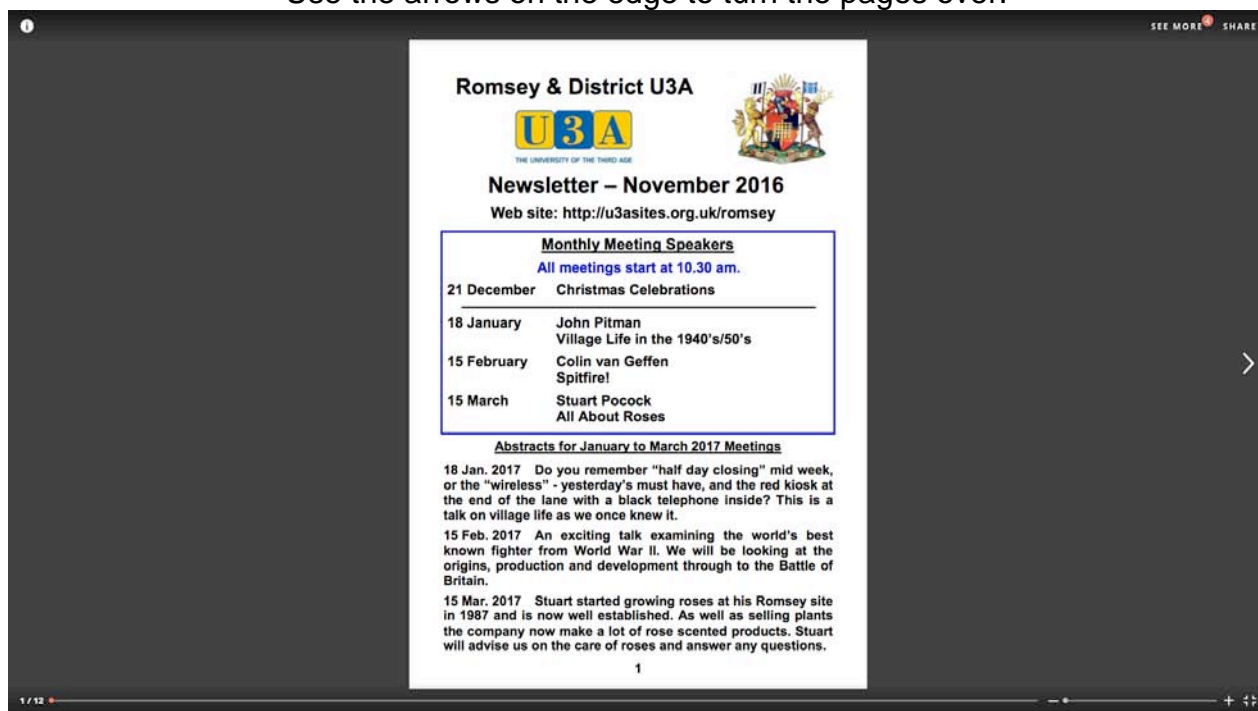


Stage 4 As you will see the Newsletter is sitting in the centre of the screen, it can be read from here but it is a little small. To enlarge it to full screen go to the box next to the plus sign in the right hand corner.



Full Screen Version.

Use the arrows on the edge to turn the pages over.



To close the page again go to the box in the bottom right hand corner and it will exit. In the same corner there is a Zoom sliding bar, which you can enlarge the image if you so wish.

We hope you will enjoy this new version and welcome any comments.
 Mike Driscoll - Newsletter Team Manager