

Privacy Statement

The information you provide to the Roding Valley u3a, via membership forms, email, telephone or letter, will be stored securely on paper and/or computer and used as follows:

- ❖ To communicate with you as a u3a member.
- ❖ To share with the Committee and group convenors (and group members for those groups that you are a member of).
- ❖ To send your general information to the Third Age Trust (the national organisation to which u3as are affiliated).
- ❖ To supply names and addresses ONLY to carefully selected outside companies for the distribution of our newsletter and Third Age Trust magazines (Third Age Matters and Sources).

The lawful basis for collecting and storing this information is due to the contractual relationship that you, as a member, have with Roding Valley u3a.

Details of how we handle your data can be found in our Data Protection & Privacy Policies on our website. You may also obtain copies from the Vice Chair by emailing RVu3a@hotmail.com.

You can request for your data not to be used for any of these purposes at any time by contacting the Vice Chair at RVu3a@hotmail.com.

u3a	History	
Version	Description of changes	Date
0.1	Formal documentation – Draft	24 5 23