



Membership No. 822/801/10

**RETFORD U3A COMMITTEE MEETING**  
**Tuesday 1 August, 2023 at 2.00 p.m.**  
**At Community Room, Morrisons**

**MINUTES**

**Present:** Bryan Gladstone (vice-chair), Caroline Marsh, Carol Knowles (Group co-ordinators), Sue Paul (Events), Pat Lockett (Membership secretary), Patricia Everitt (Treasurer), Pam Mann (secretary)

**Apologies:** Pippa Ramsay (chair)

**1. Minutes of previous meeting**

These were signed by the Vice-chair as a true and accurate record.

**2. Matters Arising**

None.

**3. General Meeting**

Bryan Gladstone will produce a draft Fire Procedure policy. It will be necessary for everyone attending the Well to sign in, which may mean the re-arranging of tables at the Well. Everyone must be advised not to go upstairs (unless in exceptional circumstances) and, once out of the building, not to get into their cars without being checked off the list. **Bryan to action.**

Additional people have come forward to do the Speaker Finder role. Pippa will talk to them about the Speakers already booked for 2024 and will ask if one of them would like to be a contact with the Committee. **Pippa to action.**

Next meeting's Speaker will be Daniel Corr from the Fire & Rescue service.

**4. Financial Report (see attached)**

The Capitation Fee has not yet been paid to Third Age Trust.

The Treasurer's proposal to offer support to the Singing Group, of £30.60, representing 2 months' hall hire was approved by the Committee. The group has been struggling to regain a comfortable financial position since the pandemic. Another group which may need assistance is Fun With Flowers and the Treasurer will keep this under review.

It was agreed that the Treasurer would set up Events (the Big Night Out) as an interest group on No. 3 Account.

## **5. Interest Groups Report**

Carol Knowles will put a piece in the Newsletter asking anyone interested in a possible 'Wellbeing Group' to state which they would prefer, Yoga or Tai Chi. **Carol to action.** Paid Tutors would be acceptable as it is only the same as paying for Speakers at General or Group meetings.

The Watercolour group are willing to bring some of their paintings to exhibit at General Meetings for people to look at during the coffee break.

Scrabble has had a change of leader but it all went smoothly.

French tutor asked whether the u3a would pay for books to study but Treasurer said it was unlikely as the books would belong to the individuals using them and not the u3a.

## **6. Newsletter**

The Not So Idle Times has a varied and interesting number of articles, which are friendly and informative. Christine Cook was complemented on her presentation of the monthly paper.

## **7. Website**

Some of the pages were a bit untidy. Pam to look at putting all the Minutes in proper date order and also the Newsletter page. **Pam to action.**

Social Events need to go on the Events page.

## **8. Publicity**

For u3a week 17-24 Sept, Carol and Caroline had prepared a draft document setting out what and who would be needed for a coffee afternoon on 22<sup>nd</sup> Sept in the library from 2 – 4 p.m. Carol and Caroline are arranging to print labels to go on the back of existing flyers to encourage potential new members to attend on the 22<sup>nd</sup> to see what the u3a has to offer. We need members wearing sashes to stand at the entrance to direct people to the room where the event is taking place. They will also need people willing to hand out flyers in the town. Group leaders need to be contacted to talk to people about what their group does. A powerpoint projection will be needed to run throughout the event. A Recruitment pack will be needed to hand to people including a membership form. Patricia is going to apply for a grant from Third Age Trust to cover some of the costs involved.

For the Senior Citizens Fair on Oct 20<sup>th</sup> in Worksop, we could share a table with Worksop u3a as we do collaborate with Worksop, such as the Cinema visits, and may pick up some tips from their greater experience. **Pat Lockett to confirm.**

## **9. Communications**

Carol and Caroline will write a piece for the Newsletter encouraging existing members to bring a friend along to the coffee afternoon. Bryan Gladstone will produce a piece for Retford Life, advertising the event. **Carol, Caroline and Bryan to action.**

## **10. Membership Update**

Now we have 500 members, including 462 full members, 16 Honoraries and 22 Associates.

**11. Welfare**

No items for discussion.

**12. Events**

No events for August but a Coffee Afternoon promoting the u3a to new people will happen in Sept and the next Big Night Out will occur in October.

**13. Any Other Business**

Older u3a laptops are to be cleaned and possibly re-used.

**14. Date of next meeting: 5<sup>th</sup> September, 2023.**

The meeting ended at 4.10.

Signed by:

.....Date.....