



Membership No. 822/801/10

**RETFORD U3A COMMITTEE MEETING**  
**Tuesday 6 June 2023 at 2.00 p.m.**  
**In the Community Room, Morrisons.**

**MINUTES**

**Present:** Pippa Ramsay (Chair), Bryan Gladstone (Vice-Chair), Pam Mann (Secretary), Patricia Everitt (Treasurer), Pat Lockett (Membership Secretary), Carol Knowles and Caroline Marsh (Joint Group Co-ordinators), Sue Paul (Social)

**Apologies:** None.

**1. Minutes of Previous Meeting**

These were signed by Pippa Ramsay as a true and accurate record.

**2. Matters Arising**

There were no matters arising.

**3. General Meeting**

(a) Pam will book the Well for next year's meetings, excluding December.

(b) Pam will prepare a notice for the Board asking for names of anyone interested in a talk by Silvertime Legal, on the subject of estate management, e.g. Paying for care homes, Inheritance Tax and 2<sup>nd</sup> marriages.

(c) The standard 4 tables will be required at each meeting, unless informed otherwise by our Speaker. One for the Membership secretary, one for the Notice Boards, one for Groups and one for Sue/Bryan to take money for Social events. Pam will contact the Well and request that 3 of the tables be put out on the far side of the hall to avoid a bottleneck by the entrance and to avoid confusion between Membership payments and Social payments.

(d) A separate notice to be displayed asking for people willing to act as 'Meeters and Greeters' at general meetings, to welcome new members in particular.

(e) In the absence of the Treasurer, Sue Paul will collect money for teas and coffees.

(f) The next Speaker will be Amanda Neilsen from the National Trust, who will give a talk on Mr Straw's house in Worksop.

(g) Patricia asked what the evacuation procedures were at the Well. She will investigate further to confirm whether they do a sweep of all the rooms in case an emergency arises.

(h) Since Angela Grant had to withdraw as Speaker Finder, a new one is needed. Chair or Vice Chair will ask people who put their names forward previously for the committee.

#### **4. Financial Report**

Number One account is healthy but will diminish when the Capitation Fee is paid to Third Age Trust. The other 2 accounts will also diminish over the summer as trips are paid for.

#### **5. Interest Groups Report**

Paid for Groups, such as Yoga or Tai-Chi must have enough members before an instructor can be approached. So far the numbers have been split between those wanting Yoga and those wanting Tai-Chi.

#### **6. Newsletter**

The committee was not in favour of advertising outside organisations but would be willing to put a notice up on the Board at general meetings.

#### **7. Website**

Bryan offered to help Pippa with any Powerpoint problems she might be having.

#### **8. Publicity**

(a) Bryan will put posters in the Hub.

(b) Pam to check whether Co-op Noticeboard is accessible yet or not.

(c) Patricia will investigate, through a contact, whether it would be possible for us to use Facebook to publicise events etc.

(d) The Committee congratulated Carol and Caroline, who have produced a Powerpoint presentation which can be used to give talks to outside organisations. It will be used by Bryan at a meeting of the Macular Society on 3<sup>rd</sup> August. He will ask if any Group Leaders would care to accompany him to explain what their group does.

#### **9. Communications**

(a) The Policies of the u3a should be put on the Website. New Group Leaders should be made aware of them.

(b) Equality and Inclusion should cover what to do about disabled people or people taking on more (e.g. a longer walk) than they can cope with. Would this fall under disciplinary procedures? Safeguarding may be rarely used but we need to have a Policy on this.

#### **10. Membership Update**

(a) 480 total. 445 fully paid up. 19 Associates. 16 Honorary.

(b) Membership cards can now be sent out by e-mail for members to print at home.

Advantage: It saves the expense of buying photographic paper and also the time spent cutting it to size.

Disadvantage: Some members have no computers, no printers or no e-mail addresses.

Paying fees via computer is still under investigation. Membership Secretary would need to know who had paid in and how much.

(c) Pat is still checking on whether members have lapsed, whether they are Associates or Honoraries.

(d) At the new members' coffee morning, several were interested in joining a Tai-Chi class and several wanted training in I.T.

**11. Welfare**

No items were raised.

**12. Events**

The next social event, Big Night Out in July, is almost full. Sue will mention it at the next general meeting.

**13. Any Other Business**

No items raised.

**14. Date of Next Meeting**

Tuesday 4<sup>th</sup> July 2023.

Signed by Pippa Ramsay, Chair

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Date\_\_\_\_\_