



ADVANCE NOTICE

The Seventeenth Annual General Meeting of the Rayleigh u3a
will take place on **Wednesday 1st May 2024** at The Mill Hall Hall.

Commencing at 2.00 pm, followed by our Speaker at 2.30pm

A copy of the Draft Minutes of the AGM 2023 will be displayed on the noticeboard at the Members Meetings, will be emailed and will also be available to view on the website.

Nomination Forms for the Officer and Committee vacancies are available on the Welcome page of the Rayleigh u3a website and at Main Meetings and must be returned to the Secretary, Jane Reeve by Wednesday 10th April 2024.

Any motions which you would like to raise at the AGM, that need a Proposer and Seconder, should also be submitted to the Secretary by 10th April 2024.

AGENDA

1. Welcome
2. Apologies for Absence
3. Approval of Minutes of the 16th Annual General Meeting (2023)
4. Chairman's Report
5. Treasurer's Report & Approval of Accounts. (See separate sheet for accounts)
6. Appointment of Examiner of Accounts for 2024
7. Election of Officers and Committee Members
8. Any other Business
9. Closure of the formal part of Meeting.

INTERVAL

FOLLOWED BY OUR SPEAKER